

**West Plains Schools Board of Education
Regular Session Meeting
5:00 P.M. April 18, 2017
Central Administration Office**

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. REORGANIZATION**
 - A. Oath to Office to Elected Members**
 - B. Appoint Board Officials as per Board Policy BCA**
 - 1. Elect Board President**
 - 2. Elect Vice President**
 - 3. Appoint Board Secretary and Board Treasurer (Currently Linda Collins and Luke Boyer)**
 - C. Appoint MSBA Delegate and Alternate**
 - D. Appoint TIF Committee Member**
 - E. Personal Disclosure Reporting Requirement For All Board Members**
- IV. Adjournment**

West Plains Schools Board of Education
Regular Session Meeting
5:15 P.M. April 18, 2017
Central Administration Office

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. OPEN SESSION – for a motion to go into closed session
- IV. CLOSED (EXECUTIVE) SESSION
 - A. Adjournment to Closed Executive Session
 - 1. Pursuant to Section 610.021.3 Personnel Matters
 - B. Adjournment from Closed Executive Session
- V. CALL TO ORDER – The regular Session of the School Board meeting will be called to order at 6:00 P.M.
- VI. PLEDGE OF ALLEGIANCE - WPHS Lady Zizzer Basketball Team
- VII. ROLL CALL AND ESTABLISHMENT OF QUORUM
- VIII. APPROVAL OF AGENDA
- IX. CONSENT AGENDA - Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda
 - A. Approval of Minutes From Meeting March 21, 2017, and April 4, 2017
 - B. Payment of Bills
 - C. Monthly Finance Report
 - D. Program Evaluations: : None
 - E. Approval Request for resignations: 1) Patricia Brandt 2) Sandy Hill 3) JuliAnna Rodgers 4) Jeremy Russell 5) Nick Schmitt
 - F. Approval will be requested for the employment of individuals as recommended by the Superintendent of Schools: Substitute lists, Teachers for the 2017-18 school year
- X. REGULAR AGENDA
 - A. Previous Business for Approval, Discussion or Information Only
 - 1. Academic Update (*Goal 1, Obj. 2*)
 - 2. Summer Board Workshop, June 13 & 15 (*Goal 5, Obj.1*)
 - 3. Salary Committee Proposal (*Goal 6. Obj. 1*)
 - B. New Business for Approval, Discussion or Information Only
 - 1. 8th Grade Promotion at the Civic Center, Thursday, May 11, at 7:00 pm
 - 2. High School Graduation at the Civic Center, Friday, May 12, at 7:00 pm
 - 3. Top 10% Banquet, April 25, 6:30 pm at the Civic Center
 - 4. MSBA Policy Updates 2017A, 1st Read (*Goal 3, Obj. 1*)
 - 5. Summer Food Service Addendum (*Goal 6, Obj. 2*)
 - 6. Capital Projects Update (*Goal 6, Obj. 2*)
 - 7. Superintendent's Report (*Goal 3, Obj. 2*)
- XI. ADJOURNMENT
- XII. ADJOURN TO ADDITIONAL CLOSED (EXECUTIVE) SESSION – this session is reserved to complete any unfinished business from the closed (executive) session from the beginning of the meeting.
- XIII. ADJOURNMENT - Next Board Meeting Scheduled for May 16, 2017 at 5:00 P.M., Central Administration Office

**West Plains R-7 Board of Education
Special Session Meeting
12:00 P.M. April 4, 2017
Board of Education Building
Minutes**

- I. **CALL TO ORDER:** Jim Thompson called the meeting to order at 12:15 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Jim Thompson.
- III. **ROLL CALL:** Board members present: Jim Thompson, Cindy Tyree, Sam Riggs, Brian Mitchell, Courtney Beykirch (joined meeting via FaceTime) and Lee Freeman. Absent: Elizabeth Bennett. Also in attendance: Superintendent Dr. John Mulford, Assistant Superintendents Dr. Luke Boyer and Board Secretary Linda Y. Collins.
- IV. **APPROVAL OF AGENDA.** Mr. Riggs made a motion to approve the agenda as published. The motion was seconded by Mr. Freeman and voted as follows: AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mrs. Beykirch and Mr. Freeman. NAY: None. ABSTAIN: None.
- V. **MOTION TO CLOSED (EXECUTIVE) SESSION -** Mrs. Tyree made a motion to move into Closed Session to Personnel Matters Pursuant to Section 610.021.3. The motion was seconded by Mr. Freeman and voted as follows: AYE: Jim Thompson, Cindy Tyree, Sam Riggs, Brian Mitchell, Courtney Beykirch and Lee Freeman. NAY: None. ABSTAIN: None.
- VI. **RETURN TO OPEN SESSION.** Jim Thompson called the meeting to order at 12:37 p.m.
- VII. **ADJOURNMENT.** At 12:37 p.m. Mrs. Tyree made a motion to adjourn. The motion was seconded by Mr. Riggs and voted as follows: AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mrs. Beykirch and Mr. Freeman. NAY: None. ABSTAIN: None.

Jimmy E. Thompson, President

Linda Y. Collins, Secretary

Next Board Meeting Scheduled April 4, 2017 at 5:00 P.M, Board of Education Building

**West Plains R-7 Board of Education
Regular Session Meeting
5:00 P.M. March 21, 2017
Board of Education Building
Minutes**

- I. **CALL TO ORDER:** Jim Thompson called the meeting to order at 5:03 p.m.
- II. **ROLL CALL:** Board members present: Jim Thompson, Cindy Tyree, Sam Riggs, Brian Mitchell, Courtney Beykirch, Lee Freeman and Elizabeth Bennett. Absent: None. Also in attendance: Superintendent Dr. John Mulford, Assistant Superintendents Dr. Scott Smith, Dr. Luke Boyer, Dr. Julie Williams and Board Secretary Linda Y. Collins.
- III. **MOVE TO CLOSED (EXECUTIVE) SESSION.** Mrs. Beykirch made a motion to move into Closed Session to discuss items Pursuant to Section 610.021.1 Legal Matters and items Pursuant to Section 610.021.3 Personnel Matters. The motion was seconded by Mrs. Bennett and voted as follows: AYE: Jim Thompson, Cindy Tyree, Sam Riggs, Brian Mitchell, Courtney Beykirch, Lee Freeman and Elizabeth Bennett. NAY: None. ABSTAIN: None.
- IV. **RETURN TO OPEN SESSION.** Jim Thompson called the meeting to order at 6:00 p.m.
- V. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by the West Plains Middle School Math Teams.
- VI. **ROLL CALL:** Board members present: Jim Thompson, Cindy Tyree, Sam Riggs, Brian Mitchell, Courtney Beykirch, Lee Freeman and Elizabeth Bennett. Absent: None. Also in attendance: Superintendent Dr. John Mulford, Assistant Superintendents Dr. Scott Smith, Dr. Luke Boyer, Dr. Julie Williams and Board Secretary Linda Y. Collins.
- VII. **APPROVAL OF AGENDA.** Mr. Riggs made a motion to approve the Agenda as published. The motion was seconded by Mr. Freeman and voted as follows: AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mrs. Beykirch, Mr. Freeman and Mrs. Bennett. NAY: None. ABSTAIN: None.
- VIII. **CONSENT AGENDA** - (Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda
 - A. Approval of Regular Board Meeting Minutes - February 21, 2017
 - B. Payment of Bills
 - C. Monthly Finance Report
 - D. Program Evaluations
 - Guidance and Counseling
 - E. Approval Request for Resignations:
 - Susan Bass Speech Language Pathologist
 - Danny James Part-Time Educational Diagnostician
 - Debbie Stauffer Part-Time Speech Language Pathologist
 - Erik Widlund Custodian
 - Dawn Gatewood Paraprofessional
 - F. Approval Request for the employment of individuals as recommended by the Superintendent of Schools:
 - Substitute Teachers
 - Matthew Asher

Substitute Custodians

- Travis Woods

Hires 2017-2018 School Year

- Morgan Davis WP Elementary Teacher
- Jennifer Shipley FACS
- Sonia Kuessner HS Chemistry
- Debra Head EL Office Manager
- Tammie Harper Part-Time Speech Language Path

Mrs. Bennett made a motion to approve the Consent Agenda as modified. The motion was seconded by Mrs. Tyree and voted as follows: AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mrs. Beykirch, Mr. Freeman and Mrs. Bennett. NAY: None. ABSTAIN: None.

IX. REGULAR AGENDA

A. Previous Business for Approval , Discussion or Information Only

1. Academic Update (*Goal 1, Obj. 2*)

B. New Business for Approval, Discussion or Information Only

1. Howell County Sales Tax Issue – Mark Collins. Mark Collins informed the board about sales tax issue on the April 4th ballot. If passed the tax revenue would be used to upgrade infrastructure, materials with a 6 year sunset. Not proceeds to be used for salaries or equipment.
2. Salary Committee Proposal (*Goal 6, Obj. 1*). The Salary Committee made the following 3 proposals to the board for consideration for the 2017-2018 school year:
 - ✓ Stay with MEUHP (Health Insurance)
 - ✓ Approve the new salary schedules for non-certified staff
 - ✓ Allow normal movement on all salary schedulesThe board will vote on proposal in June.
3. Bus Inspection Update (*Goal 6, Obj. 2*)
Dr. Smith reported the annual bus inspection occurred on March 8th. Out of 30 buses, 27 passed with no issues. The remaining buses were repaired and passed inspection the next day.
4. Summer Board Workshop (*Goal 5, Obj. 1*)
The dates for the summer board workshop are tentatively set for June 13 and June 15 from 5-8 pm. June board meeting will be changed to the last week day of the month.
5. MSBA Region 15 Spring Meeting, April 27 at Hartville (*Goal 5, Obj. 1*). The board will not be attending.
6. Approval to Solicit Bids for 2-Way Radios (*Goal 6, Obj. 2*)
Mrs. Bennett made a motion to allow permission to solicit bids for 2-way radios for the district. The motion was seconded by Mr. Freeman and voted as follows: AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mrs. Beykirch, Mr. Freeman and Mrs. Bennett. NAY: None. ABSTAIN: None.
7. FEMA Hazard Mitigation Plan Resolution (*Goal 6, Obj. 2*)
Mrs. Tyree made a motion to adopt the FEMA Hazard Mitigation Plan Resolution. The motion was seconded by Mr. Mitchell and voted as follows: AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mrs. Beykirch, Mr. Freeman and Mrs. Bennett. NAY: None. ABSTAIN: None.

8. Capital Projects Update (*Goal 6, Obj. 2*)

Dr. Boyer gave a list of capital projects underway at this point in time:

- ✓ Trailer purchase for Elementary
- ✓ Greenhouse (Adams Construction)
- ✓ Old Shop vacated-needs lot of work
- ✓ Mowing season
- ✓ FEMA SF was approved – SAPP engaged to revise plans

9. The Superintendent Report (*Goal 3, Obj. 2*) provides an opportunity for the Board of Education to be updated on various educational topics and items of interest to the District.

- X. **ADJOURNMENT.** At 6:55 p.m. Mr. Freeman made a motion to adjourn. The motion was seconded by Mr. Riggs and voted as follows: AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mrs. Beykirch, Mr. Freeman, and Mrs. Bennett. NAY: None. ABSTAIN: None.

Jimmy E. Thompson, President

Linda Y. Collins, Secretary

Next Board Meeting Scheduled April 18, 2017 at 5:00 P.M, Board of Education Building

WEST PLAINS R-VII SCHOOL DISTRICT
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING

***** AFTER MARCH BOARD CHECKS FOR APPROVAL #65875 - #65932 *****

AD	65875	03/24/17	2875	DAN TAYLOR	\$75.00
10	65876	03/24/17	4738	KJS ENTERPRISE INC.	\$5,791.50
10	65877	03/28/17	426	SKILLSUSA MISSOURI	\$2,160.00
10	65879	04/04/17	1098	OZARK DISTRICT NFL	\$30.00
AD	65880	04/05/17	2875	DAN TAYLOR	\$100.00
AD	65881	04/05/17	2875	DAN TAYLOR	\$100.00
AD	65882	04/05/17	4972	DANIEL WICHMER	\$203.00
AD	65883	04/05/17	473	EDDIE DUGGER	\$167.60
AD	65884	04/05/17	473	EDDIE DUGGER	\$167.60
AD	65885	04/05/17	564	GAYLORD GREGORY	\$110.00
AD	65886	04/05/17	564	GAYLORD GREGORY	\$110.00
AD	65887	04/05/17	4318	GREGORY W SPILMAN	\$203.00
AD	65888	04/05/17	5354	JAMES R DENTON	\$115.00
AD	65889	04/05/17	5354	JAMES R DENTON	\$115.00
AD	65890	04/05/17	830	KEVIN WRAY	\$134.00
AD	65891	04/05/17	830	KEVIN WRAY	\$134.00
AD	65892	04/05/17	830	KEVIN WRAY	\$134.00
AD	65893	04/05/17	830	KEVIN WRAY	\$134.00
AD	65894	04/05/17	871	LARRY SILVEY	\$199.00
AD	65895	04/05/17	871	LARRY SILVEY	\$199.00
AD	65896	04/05/17	871	LARRY SILVEY	\$199.00
AD	65897	04/05/17	3828	LEE BRAZEAL	\$124.00
AD	65898	04/05/17	3828	LEE BRAZEAL	\$124.00
AD	65899	04/05/17	3828	LEE BRAZEAL	\$124.00
AD	65900	04/05/17	888	LICKING HIGH SCHOOL	\$100.00
AD	65901	04/05/17	1252	RICHARD JOHNSTON	\$110.00
AD	65902	04/05/17	1252	RICHARD JOHNSTON	\$110.00
AD	65903	04/05/17	1262	ROBERT BROWN	\$130.00
AD	65904	04/05/17	1262	ROBERT BROWN	\$130.00
AD	65905	04/05/17	1262	ROBERT BROWN	\$130.00
AD	65906	04/05/17	1389	SPRINGFIELD PUBLIC SCHOOLS	\$120.00
AD	65907	04/05/17	1389	SPRINGFIELD PUBLIC SCHOOLS	\$150.00
AD	65908	04/05/17	1389	SPRINGFIELD PUBLIC SCHOOLS	\$100.00
AD	65909	04/05/17	2875	DAN TAYLOR	\$100.00
10	65910	04/07/17	5632	MISSOURI COMMUNITY COLLEGE ASSOC.	\$5,000.00
AD	65911	04/07/17	564	GAYLORD GREGORY	\$110.00
AD	65912	04/07/17	830	KEVIN WRAY	\$198.00
AD	65913	04/07/17	897	LOGAN-ROGERSVILLE GOLF	\$160.00
AD	65914	04/07/17	1757	MISSOURI STATE UNIVERSITY	\$50.00
10	65931	04/12/17	5639	JAYME COLVIN	\$125.00
10	65932	04/13/17	1720	LARSON FARM & LAWN INC.	\$6,250.00

Total Amount Reported Since Last Board Meeting For Approval:

\$24,025.70

WEST PLAINS R-VII SCHOOL DISTRICT
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING

***** APRIL BOARD CHECKS FOR APPROVAL #65933 - #66116*****

10	65933	04/18/17	3757	5 STAR CLEANERS	\$582.75
10	65934	04/18/17	116	ADAMS PLUMBING	\$241.68
10	65935	04/18/17	119	AIRGAS USA,LLC	\$28.47
10	65936	04/18/17	5473	ALYSSA HOLLINGSHAD	\$28.80
10	65937	04/18/17	3777	ATIS ELEVATOR INSPECTIONS LLC	\$520.00
10	65938	04/18/17	204	AUTOZONE,INC.	\$156.15
10	65939	04/18/17	213	BALLEW SAW & TOOL INC	\$97.40
10	65940	04/18/17	770	JERRY C. BEAN	\$100.00
10	65941	04/18/17	5585	BEN AITON	\$64.40
10	65942	04/18/17	4690	BEST WESTERN HOTELS	\$1,352.32
10	65943	04/18/17	5074	BOOTLEGGERS BBQ	\$240.00
10	65944	04/18/17	2214	SUSAN M BOWLES	\$126.80
10	65945	04/18/17	1607	LUKE A BOYER	\$100.80
10	65946	04/18/17	272	BROCAW BEARING	\$8.60
10	65947	04/18/17	273	BROCAW BEARING & DRIVE	\$146.03
10	65948	04/18/17	1255	BROWN'S LAWN & GARDEN,LLC	\$80.79
10	65949	04/18/17	1844	KAROL BROWN	\$72.00
10	65950	04/18/17	279	BSN SPORTS INC	\$3,577.16
10	65951	04/18/17	2700	BUCKEYE CLEANING CENTER	\$461.20
10	65952	04/18/17	2413	BWI-SPRINGFIELD	\$552.50
10	65953	04/18/17	299	CAPE ELECTRICAL SUPPLY LLC	\$2,870.85
10	65954	04/18/17	1849	SUSAN CARTER	\$67.03
10	65955	04/18/17	4393	CASH SAVER	\$76.75
10	65956	04/18/17	309	CAWVEYS ELECTRIC MOTOR	\$903.20
10	65957	04/18/17	5277	CENTERPOINT ENERGY SERVICES RE	\$8,963.70
10	65958	04/18/17	316	CENTURYLINK	\$4,545.44
10	65959	04/18/17	1213	CENTURYLINK	\$121.50
10	65960	04/18/17	1213	CENTURYLINK	\$7.55
10	65961	04/18/17	4495	LISA A CHEZEM	\$20.03
10	65962	04/18/17	2607	CINTAS #569	\$588.50
10	65963	04/18/17	332	CITY OF WEST PLAINS	\$90.00
10	65964	04/18/17	333	CITY UTILITIES	\$497.62
10	65965	04/18/17	333	CITY UTILITIES	\$30,474.29
10	65966	04/18/17	338	CLAY EWELL EDUCATIONAL	\$796.00
10	65967	04/18/17	347	COLORVISION CORPORATION	\$2,397.66
10	65968	04/18/17	1598	PROJECT CONSTRUCT/COLUMBIA PUB	\$2,000.00
10	65969	04/18/17	1602	COMMERCIAL KITCHEN SERVICES, I	\$284.21
10	65970	04/18/17	5169	COMPUTER INFORMATION CONCEPTS,	\$5,140.00
10	65971	04/18/17	4178	CORLEY PRITCHARD OSBORNE TECH	\$25,801.50
10	65972	04/18/17	4983	CREDIT BUREAU ASSOCIATES	\$522.99
10	65973	04/18/17	3480	SCOTT CRESSMAN	\$180.00
10	65974	04/18/17	412	DECORATIONS FOR CELEBRA.	\$400.65

WEST PLAINS R-VII SCHOOL DISTRICT
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING

10	65975	04/18/17	426	SKILLSUSA MISSOURI	\$252.00
10	65976	04/18/17	5146	DEVIN WHEELER	\$24.00
10	65977	04/18/17	5586	DIANE SLAUGHTER	\$25.20
10	65978	04/18/17	438	DOMINOS PIZZA	\$122.30
10	65979	04/18/17	1621	LENNY R EAGLEMAN	\$40.80
10	65980	04/18/17	5389	EMILY EDWARDS-LONG	\$74.40
10	65981	04/18/17	509	FASTENAL COMPANY	\$495.45
10	65982	04/18/17	514	FELLERS	\$136.73
10	65983	04/18/17	2360	FORD'S AIR COMPRESSORS	\$94.00
10	65984	04/18/17	1622	LISA J FOX	\$230.40
10	65985	04/18/17	1623	PENNY RAE FOX-JONES	\$48.00
10	65986	04/18/17	2698	GREAT SCRUBS & MORE	\$2,433.10
10	65987	04/18/17	602	GRENNAN COMMUNICATIONS	\$1,025.00
10	65988	04/18/17	5609	HARMISON'S HOMETOWN FUNDRAISIN	\$4,103.40
10	65989	04/18/17	5535	NICOLE L HARRIS	\$36.00
10	65990	04/18/17	5400	HEATHER SMITH	\$70.40
10	65991	04/18/17	643	HEAVY DUTY BUS PARTS INC	\$155.52
10	65992	04/18/17	3323	HILAND DAIRY	\$150.48
10	65993	04/18/17	660	HILLYARD/SPRINGFIELD	\$15,386.13
10	65994	04/18/17	664	HIRSCH FEED & FARM SUPPLY	\$370.83
10	65995	04/18/17	664	HIRSCH FEED & FARM SUPPLY	\$246.47
10	65996	04/18/17	5537	CHRISTINA HODGSON	\$36.00
10	65997	04/18/17	2375	HOLLOWAY DISTRIBUTING, INC.	\$359.83
10	65998	04/18/17	1980	CATY HOLMES	\$52.47
10	65999	04/18/17	706	HORN PLUMBING	\$692.50
10	66000	04/18/17	3291	OZARK AWARDS	\$209.25
10	66001	04/18/17	1626	SETH A HUDDLESTON	\$160.00
10	66002	04/18/17	722	HUMMERT INTERNATIONAL	\$350.98
10	66003	04/18/17	1998	JACKIE INGALSBE	\$27.06
10	66004	04/18/17	754	J.W. PEPPER & SON INC.	\$75.94
10	66005	04/18/17	757	JACKSON TERMITE CO INC	\$185.00
10	66006	04/18/17	5174	JAIME MCCOY	\$24.00
10	66007	04/18/17	4751	JEFF WOOD	\$75.00
10	66008	04/18/17	4456	JESS H. VANDIVER	\$500.00
10	66009	04/18/17	4049	MOZELLA JETT	\$190.53
10	66010	04/18/17	803	JOSTENS	\$783.22
10	66011	04/18/17	803	JOSTENS	\$1,038.00
10	66012	04/18/17	803	JOSTENS	\$2,492.64
10	66013	04/18/17	2062	KATHY MILLER	\$64.40
10	66014	04/18/17	4558	KATIE JENSEN	\$126.05
10	66015	04/18/17	4185	WAYMAN L. KING	\$186.10
10	66016	04/18/17	845	KONE INC.	\$2,011.98
10	66017	04/18/17	4358	KRISTEFF GROUP,LLC	\$185.00
10	66018	04/18/17	5447	KRISTEN RAMEY	\$102.40
10	66019	04/18/17	859	LAKELAND REGIONAL HOSP.	\$90.00
10	66020	04/18/17	2114	LANE SCHILMOELLER	\$27.84

WEST PLAINS R-VII SCHOOL DISTRICT
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING

10	66021	04/18/17	1720	LARSON FARM & LAWN INC.	\$55.59
10	66022	04/18/17	1826	MICHAEL LIBBY	\$300.00
10	66023	04/18/17	4943	VOICECONNEX	\$778.40
10	66024	04/18/17	1047	M-S MUSIC, INC.	\$173.36
10	66025	04/18/17	931	MASA	\$1,040.00
10	66026	04/18/17	1632	JODIE L MCKINNEY	\$35.60
10	66027	04/18/17	952	MEEKS	\$1,334.30
10	66028	04/18/17	954	MEEKS	\$357.15
10	66029	04/18/17	4517	MEGGIN HOGSETT	\$500.00
10	66030	04/18/17	1796	METALWELD, INC.	\$1,364.98
10	66031	04/18/17	978	MIDWEST TECHNOLOGY CONNECTION	\$339.38
10	66032	04/18/17	4296	MIDWEST TRANSIT EQUIPMENT	\$687.77
10	66033	04/18/17	4052	HEATHER N MILLER	\$163.20
10	66034	04/18/17	4051	J DONALD MILLER II	\$44.00
10	66035	04/18/17	2746	MISSOURI DIVISION OF FIRE SAFE	\$100.00
10	66036	04/18/17	1010	MISSOURI STATE UNIVERSITY-WP	\$3.00
10	66037	04/18/17	2818	MAEN	\$250.00
10	66038	04/18/17	1028	MOASBO	\$230.00
10	66039	04/18/17	3819	MONTY'S OUTDOORS	\$7,407.98
10	66040	04/18/17	1048	MSBA	\$504.90
10	66041	04/18/17	1587	JONATHAN D MULFORD	\$423.60
10	66042	04/18/17	1083	NATIONAL BETA CLUB	\$131.58
10	66043	04/18/17	1086	NATIONAL FFA ORGANIZA.	\$163.00
10	66044	04/18/17	1635	ANITA M NELSON	\$46.80
10	66045	04/18/17	2384	NEWBERRY AUTO SALES	\$59.40
10	66046	04/18/17	1104	NORMAN ORR OFFICE SUPPLY	\$241.45
10	66047	04/18/17	1580	OPAA FOOD MANAGEMENT INC.	\$105,578.22
10	66048	04/18/17	1128	OREILLY AUTO	\$2,771.95
10	66049	04/18/17	1129	OREILLY AUTOMOTIVE	\$590.78
10	66050	04/18/17	1130	OREILLY AUTOMOTIVE	\$1,512.11
10	66051	04/18/17	1131	OREILLY AUTOMOTIVE	\$1,185.38
10	66052	04/18/17	1694	OZARK CAFE	\$116.95
10	66053	04/18/17	1140	OZARK HORSE TRADER, INC.	\$65.00
10	66054	04/18/17	847	OZARK RADIO NETWORK	\$680.00
10	66055	04/18/17	1144	OZARKO TIRE CENTER	\$296.26
10	66056	04/18/17	1141	OZARKS MEDICAL CENTER	\$30,111.25
10	66057	04/18/17	1141	OZARKS MEDICAL CENTER	\$10,065.00
10	66058	04/18/17	1141	OMC-EDUCATION SERVICES	\$119.00
10	66059	04/18/17	1141	OMC-EDUCATION SERVICES	\$38.50
10	66060	04/18/17	1149	PARCEL EXPRESS	\$6.37
10	66061	04/18/17	1168	PEPSI MIDAMERICA	\$949.32
10	66062	04/18/17	1171	PERMA BOUND	\$291.24
10	66063	04/18/17	1179	EASYPERMIT POSTAGE	\$3,000.00
10	66064	04/18/17	1180	PITNEY BOWES	\$948.00
10	66065	04/18/17	2680	POMONA INVESTMENT GROUP	\$362.50
10	66066	04/18/17	3236	QUESTAR ASSESSMENT INC.	\$3.60

WEST PLAINS R-VII SCHOOL DISTRICT
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING

10	66067	04/18/17	4020	R.P.LUMBER CO.,INC.	\$442.19
10	66068	04/18/17	5286	RENTAL SUPPLY-WEST PLAINS	\$362.00
10	66069	04/18/17	5490	RONALD D. DAWSON	\$100.00
10	66070	04/18/17	3233	AMY M ROSS	\$120.80
10	66071	04/18/17	2109	DENISE ROWLAND	\$26.40
10	66072	04/18/17	100	ROY'S HOME ENTERTAINMENT	\$58.00
10	66073	04/18/17	5281	AMBER RUSSELL	\$44.77
10	66074	04/18/17	1295	SCAGGS REPAIR	\$87.90
10	66075	04/18/17	1299	SCHOLASTIC BOOK FAIRS-8	\$1,886.46
10	66076	04/18/17	3979	SCHOOL OUTFITTERS	\$1,106.44
10	66077	04/18/17	1309	SCHWEGMAN OFFICE SUPPLY	\$534.58
10	66078	04/18/17	1327	SHERWIN WILLIAMS	\$259.93
10	66079	04/18/17	1640	GREGORY B SIMPKINS	\$87.60
10	66080	04/18/17	1343	SKEETER KELL SPORTING	\$94.00
10	66081	04/18/17	1641	SCOTT A SMITH	\$106.40
10	66082	04/18/17	1833	SPRINGFIELD GROCER COMPANY	\$1,431.15
10	66083	04/18/17	3925	SPRINGFIELD MUSIC	\$95.00
10	66084	04/18/17	5640	STUFF 4 TRUCKS,LLC	\$639.64
10	66085	04/18/17	4122	SYSCO KANSAS CITY	\$1,966.09
10	66086	04/18/17	1723	T&T GLASS, LLC	\$37.64
10	66087	04/18/17	1421	TEAM WORKS	\$930.00
10	66088	04/18/17	4706	TESS MILEY	\$62.40
10	66089	04/18/17	1425	THE BATTERY STATION LLC	\$150.00
10	66090	04/18/17	4420	THE LINCOLN ELECTRIC COMPANY	\$170.85
10	66091	04/18/17	5167	THE MEDIA ARTS CENTER,INC.	\$20.00
10	66092	04/18/17	1405	THE STEEL YARD INC	\$1,078.86
10	66093	04/18/17	4047	TERRI J TOMLINSON	\$81.60
10	66094	04/18/17	1450	TRASHWAGON EXPRESS	\$362.00
10	66095	04/18/17	4527	TURFMARK SERVICES,LLC	\$450.00
10	66096	04/18/17	5524	USATESTPREP,INC.	\$350.00
10	66097	04/18/17	2826	VIDEO GENERAL INC	\$19.50
10	66098	04/18/17	1499	W. SCHILLER & CO., INC.	\$660.70
10	66099	04/18/17	5058	KIMBERLY WADE	\$47.20
10	66100	04/18/17	1850	DEANNA WATKINS	\$30.00
10	66101	04/18/17	2306	WEST PLAINS BEVERAGE DIST. CO.	\$91.00
10	66102	04/18/17	1508	WEST PLAINS COUNTRY CLUB	\$3,090.00
10	66103	04/18/17	1512	WEST PLAINS ELECTRIC	\$491.34
10	66104	04/18/17	1517	WEST PLAINS GREENHOUSE	\$59.80
10	66105	04/18/17	1825	WEST PLAINS OCCUPATIONAL & INS	\$525.00
10	66106	04/18/17	1523	WEST PLAINS POSEY PATCH	\$166.00
10	66107	04/18/17	1524	WEST PLAINS PROPANE INC.	\$13,146.58
10	66108	04/18/17	1533	WEST PLAINS WINSUPPLY	\$238.63
10	66109	04/18/17	4069	WESTLAKE ACE HARDWARE	\$83.94
10	66110	04/18/17	1536	WILBANKS TIRE	\$157.00
10	66111	04/18/17	1538	WILEY FENCE COMPANY	\$4,025.00
10	66112	04/18/17	1646	JULIE R WILLIAMS	\$196.80

WEST PLAINS R-VII SCHOOL DISTRICT
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING

10	66113	04/18/17	2198	MARTHA A WILLIAMS	\$86.40
10	66114	04/18/17	3334	WINGARD PHOTOGRAPHY, INC.	\$500.00
10	66115	04/18/17	1545	WOOD MECHANICAL INC.	\$789.85
10	66116	04/18/17	1551	XEROX CORPORATION	\$355.11

Total Amount Reported For APRIL Board Approval: **\$344,183.54**

***** GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODES 10 & AD ***** **\$368,209.24**

West Plains R-VII School District
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
 Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
CC	6919	04/07/17	005631 2MIZZOU UNIV	8.00
CC	6920	04/07/17	005189 ALDI INC.	31.69
CC	6921	04/07/17	000008 AMAZON	662.18
CC	6922	04/07/17	000008 GE MONEY BANK/AMAZON	618.22
CC	6923	04/07/17	000008 AMAZON.COM, INC.	2,308.09
CC	6924	04/07/17	000008 AMAZON MARKETPLACE	279.80
CC	6925	04/07/17	000181 ANTHEM SPORTS LLC	3,517.84
CC	6926	04/07/17	000186 APL ITUNES.COM/BILL	7.99
CC	6927	04/07/17	005002 BAIRS ALL-AMERICAN SPORTS GRIL	34.29
CC	6928	04/07/17	005623 BRADFORD INN	122.52
CC	6929	04/07/17	003838 BRODER BROTHERS	759.19
CC	6930	04/07/17	000297 SLEEP INN & SUITES	656.11
CC	6931	04/07/17	003101 CASEY'S GENERAL STORE	37.15
CC	6932	04/07/17	003101 CASEY'S GENERAL STORE #3381	21.00
CC	6933	04/07/17	004393 CASH SAVER	1,068.05
CC	6934	04/07/17	003586 CENTRAL DAIRY	40.00
CC	6935	04/07/17	005620 COMPREHENSIVE	141.98
CC	6936	04/07/17	004031 COUNTRY MEATS.COM	178.00
CC	6937	04/07/17	003857 CROSSROADS CONVENIENCE	14.05
CC	6938	04/07/17	003857 U-HAUL CROSSROADS CONVENIENCE	346.24
CC	6939	04/07/17	003307 DAIRY QUEEN	75.01
CC	6940	04/07/17	000414 DEMCO	31.03
CC	6941	04/07/17	005599 DICK'S SPORTING GOODS	294.68
CC	6942	04/07/17	000437 DOLLAR GENERAL STORE #01253	15.00
CC	6943	04/07/17	000437 DOLLAR GENERAL STORE #07371	100.00
CC	6944	04/07/17	000437 DOLLAR GENERAL STORE #14939	7.29
CC	6945	04/07/17	000437 DOLLAR GENERAL STORE #07716	37.00
CC	6946	04/07/17	003861 DOLLAR TREE STORES, INC	378.74
CC	6947	04/07/17	000438 DOMINOS PIZZA	230.62
CC	6948	04/07/17	005614 DOUBLE GOOD	1,047.50
CC	6949	04/07/17	003014 EL CHARRO WEST PLAINS	106.40
CC	6950	04/07/17	003014 EL CHARRO WEST PLAINS	78.39
CC	6951	04/07/17	004347 ETSY, INC.	407.95
CC	6952	04/07/17	004998 FACEBOOK	54.13
CC	6953	04/07/17	005608 FIRE KING SECURITY GROUP	35.00
CC	6954	04/07/17	000530 FOLLETT SCHOOL SOLUTIONS, INC.	822.46
CC	6955	04/07/17	000530 FOLLETT SCHOOL SOLUTIONS, INC.	199.30
CC	6956	04/07/17	000538 FRED'S FISH HOUSE	59.54
CC	6957	04/07/17	005547 FULL SOURCE	147.83
CC	6958	04/07/17	005628 GRAMMARLY, INC.	139.95
CC	6959	04/07/17	005601 HITCHIN POST CAFE	81.99
CC	6960	04/07/17	005567 HOODS SERVICE CENTER	24.20
CC	6961	04/07/17	000719 HOWELL OREGON ELECTRIC	1,870.44
CC	6962	04/07/17	002897 HEROES COFFEE	13.40
CC	6963	04/07/17	003442 JIMMY JOHNS	197.00
CC	6964	04/07/17	005625 JOHNSON PLASTICS PLUS	1,006.10
CC	6965	04/07/17	000803 JOSTENS	220.00
CC	6966	04/07/17	003352 KUM & GO	19.86
CC	6967	04/07/17	002450 LITTLE CAESAR'S PIZZA	35.00
CC	6968	04/07/17	000894 LODGE OF FOUR SEASONS	7.99
CC	6969	04/07/17	005604 LOVE & LOGIC INSTITUTE, INC.	95.60
CC	6970	04/07/17	000937 MASTER LOCK	15.00
CC	6971	04/07/17	003032 MCDONALD'S	20.00

West Plains R-VII School District
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
 Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
CC	6972	04/07/17	003517 MF ATHLETIC, MFAC LLC	953.10
CC	6973	04/07/17	003517 MF ATHLETIC, MFAC LLC	65.94
CC	6974	04/07/17	003299 MO FBLA-PBL	605.25
CC	6975	04/07/17	003660 MURPHY USA	48.00
CC	6976	04/07/17	001095 NCS PEARSON INC.	1,030.53
CC	6977	04/07/17	005622 NEIGHBOR'S MILL	162.23
CC	6978	04/07/17	001098 NATIONAL SPEECH & DEBATE ASSN	80.00
CC	6979	04/07/17	001104 NORMAN ORR OFFICE SUPPLY	12.79
CC	6980	04/07/17	005131 ONE STOP	209.91
CC	6981	04/07/17	005417 OUTPOST EXPRESSIONS,LLC	80.00
CC	6982	04/07/17	001694 OZARK CAFE	341.28
CC	6983	04/07/17	001149 PARCEL EXPRESS	26.08
CC	6984	04/07/17	002965 PAYPAL/EBAY	19.85
CC	6985	04/07/17	002965 PAYPAL/SILICON ELE	45.56
CC	6986	04/07/17	002965 PAYPAL/BH PHOTO	439.98
CC	6987	04/07/17	002965 PAYPAL/BESTUMARTIN	27.99
CC	6988	04/07/17	002965 PAYPAL/ELECTRONICS	8.50
CC	6989	04/07/17	002965 PAYPAL/YANGHONGFAN	128.45
CC	6990	04/07/17	000054 NCS PEARSON, INC.	195.04
CC	6991	04/07/17	003426 PEARSON VUE	313.48
CC	6992	04/07/17	004323 PHILLIPS 66-EUGENE EAGLE STOP	22.70
CC	6993	04/07/17	003104 PIZZA HUT	145.89
CC	6994	04/07/17	003540 RAMEY	350.71
CC	6995	04/07/17	004742 QUALITY INN	180.14
CC	6996	04/07/17	001227 RAMEYS SUPERMARKET	96.51
CC	6997	04/07/17	005624 REPLACEMENTLIGHTBULBS.COM	13.97
CC	6998	04/07/17	000736 RICOH USA, INC.	2,878.47
CC	6999	04/07/17	000737 RICOH USA, INC.	2,774.75
CC	7000	04/07/17	002452 SAM'S CLUB	54.57
CC	7001	04/07/17	001290 SAMUEL FRENCH INC.	51.75
CC	7002	04/07/17	005246 SAVOR GRILL & BBQ	297.93
CC	7003	04/07/17	005246 SAVOR GRILL & BBQ	40.00
CC	7004	04/07/17	005246 SAVOR GRILL & BBQ	22.15
CC	7005	04/07/17	001309 SCHWEGMAN OFFICE SUPPLY	64.51
CC	7006	04/07/17	005618 SCORE TRONICS, INC.	1,159.87
CC	7007	04/07/17	005617 SCRIPTFLY	24.95
CC	7008	04/07/17	001313 SEARS	1,234.98
CC	7009	04/07/17	001329 SHIFFLER EQUIPMENT SALES	65.69
CC	7010	04/07/17	003504 SONIC	3.94
CC	7011	04/07/17	003504 SONIC	2.95
CC	7012	04/07/17	001384 SPRINGFIELD CARDINALS	640.00
CC	7013	04/07/17	001391 SPRINGFIELD STAMP &	10.10
CC	7014	04/07/17	001835 ST. LOUIS UNIVERSITY	432.00
CC	7015	04/07/17	005023 ST. LOUIS UNION STATION HOTEL	268.14
CC	7016	04/07/17	000155 TAN TAR A RESORT	1,339.08
CC	7017	04/07/17	000129 SUBWAY	521.00
CC	7018	04/07/17	000129 SUBWAY	186.25
CC	7019	04/07/17	000129 SUBWAY	110.00
CC	7020	04/07/17	000129 SUBWAY	66.00
CC	7021	04/07/17	000129 SUBWAY	38.50
CC	7022	04/07/17	000129 SUBWAY	147.60
CC	7023	04/07/17	000129 SUBWAY	7.02
CC	7024	04/07/17	004080 TEACHERSPAYTEACHERS.COM	15.00

West Plains R-VII School District
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
Accounts Payable COMPUTER Check Register

08:32:14 07 APR 2017

PAGE 15

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
CC	7025	04/07/17	005621 THE DIXIE CAFE	300.00
CC	7026	04/07/17	003681 THE DONUT PALACE	62.06
CC	7027	04/07/17	001467 UNIVERSITY OF MISSOURI	1,000.00
CC	7028	04/07/17	001474 UNIVERSITY OF MO COL AR	1,983.35
CC	7029	04/07/17	002845 VERIZON WIRELESS	2,217.91
CC	7030	04/07/17	001501 WAGGONER FAMILY NURSERY	40.00
CC	7031	04/07/17	003479 WALGREENS	45.57
CC	7032	04/07/17	003479 WALGREENS	10.24
CC	7033	04/07/17	001502 WALMART COMMUNITY	3,184.43
CC	7034	04/07/17	001502 WALMART COMMUNITY	102.00
CC	7035	04/07/17	004513 WEST PLAINS HEALTH MART PHARMA	40.70
CC	7036	04/07/17	001523 WEST PLAINS POSEY PATCH	18.00
CC	7037	04/07/17	004069 WESTLAKE ACE HARDWARE	105.29
CC	7038	04/07/17	005140 WORLD POINT	107.75
CC	7039	04/07/17	005626 WWW.GRADUATIONWORLD.COM	2,399.60
CC	7040	04/07/17	001554 ZANER BLOSER, INC	34.49

***** GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE CC *****

48,439.26*

2017

WEST PLAINS SCHOOL DISTRICT MONTHLY FINANCE REPORTS

*THROUGH THE MONTH OF MARCH
SCHOOL YEAR 2016-2017*

PRINTED ON: APRIL 12, 2017

DATA COLLECTED ON: JANUARY 10, 2017

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Expense by Object Code	8

REVENUES & EXPENDITURES

PAGE 1

This report includes the month of March.

Printed On: April 12, 2017

FOR COMPARISON REASONS, THIS PAGE DOES NOT INCLUDE THE STADIUM RENOVATION EXPENSES OR REVENUES.

Total Revenue

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2017	903,105	2,038,901	3,197,474	4,448,429	6,781,961	9,341,748	16,228,203	19,039,250	21,209,072			
2016	762,183	1,795,397	3,014,502	4,719,792	6,622,225	8,982,563	15,991,395	18,140,225	20,205,625	22,226,210	24,048,107	26,479,240
2015	799,672	1,739,816	3,078,361	4,671,065	6,040,635	8,765,498	15,597,049	17,477,994	19,236,147	21,375,181	23,200,818	25,804,867
2014	908,184	1,871,777	2,797,124	4,661,150	6,429,165	8,841,482	14,843,645	16,739,005	18,547,966	20,360,108	22,682,150	24,894,243

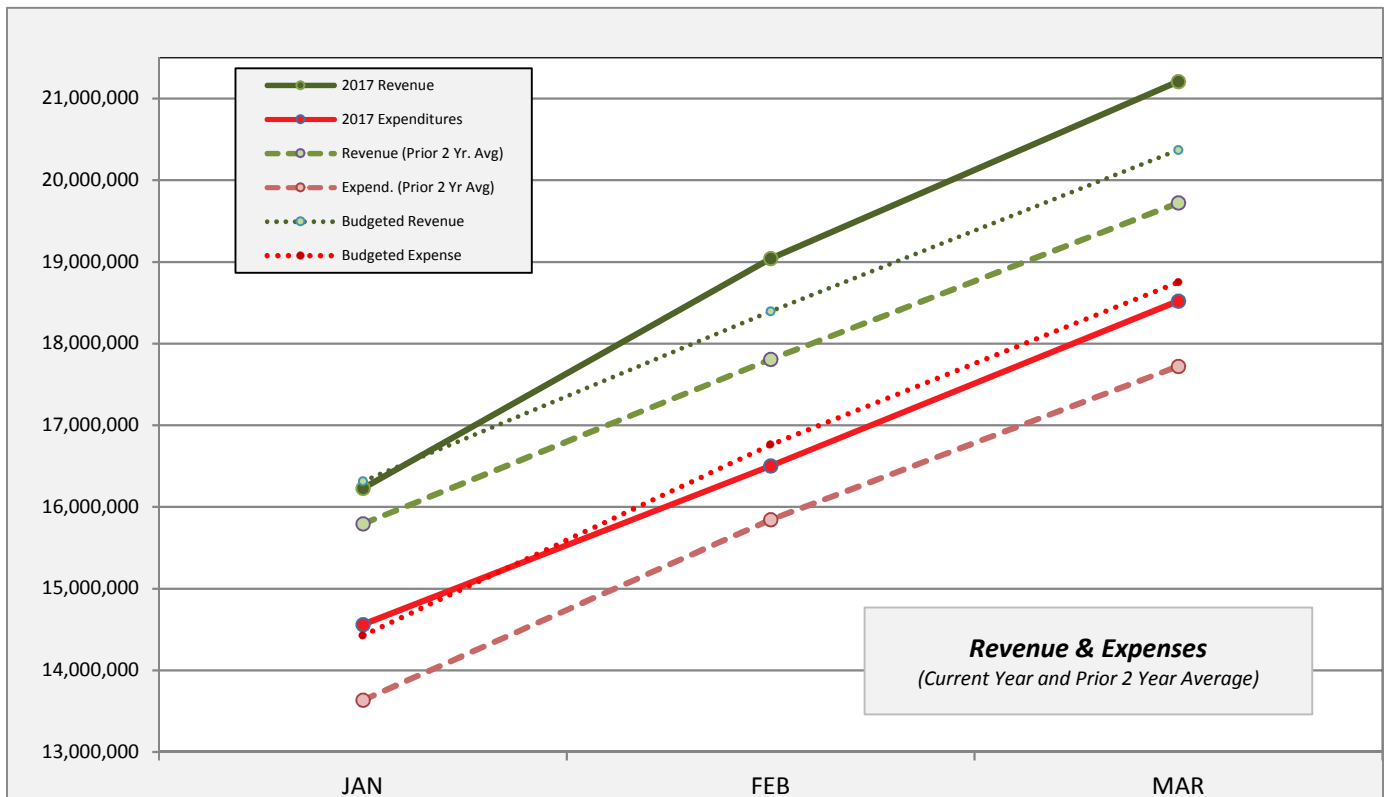
Total Expenditures

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2017	1,193,003	2,116,414	4,490,421	6,859,756	8,976,765	11,458,556	14,561,640	16,501,233	18,521,355			
2016	898,700	1,889,689	4,040,905	6,100,457	8,200,828	10,155,577	13,449,731	15,531,243	17,483,359	19,461,207	21,560,866	26,402,911
2015	1,005,374	1,834,941	4,016,990	6,198,503	8,446,589	10,400,661	13,819,658	16,156,864	17,962,515	20,064,367	22,086,103	26,707,773
2014	990,323	1,735,525	3,928,438	5,952,853	7,913,229	10,277,617	12,895,540	14,855,596	16,671,513	18,615,452	20,526,074	25,183,121

Revenues less Expenditures

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2017	-289,898	-77,512	-1,292,947	-2,411,327	-2,194,805	-2,116,808	1,666,563	2,538,017	2,687,717			
2016	-136,517	-94,293	-1,026,403	-1,380,665	-1,578,603	-1,173,014	2,541,663	2,608,982	2,722,266	2,765,004	2,487,242	76,328
2015	-205,703	-95,125	-938,630	-1,527,438	-2,405,954	-1,635,163	1,777,391	1,321,130	1,273,632	1,310,813	1,114,715	-902,906
2014	-82,139	136,252	-1,131,314	-1,291,703	-1,484,064	-1,436,135	1,948,105	1,883,409	1,876,453	1,744,656	2,156,076	-288,878

	Revenue Budget	Through MAR	Total	% of Actual Through MAR	Estimate based on Prior Year %	Expense Budget	Through MAR	Total	% of Actual Through MAR	Estimate based on Prior Year %
2017	27,003,469	21,209,072	27,003,469		28,233,700	28,094,803	18,521,355	28,094,803		27,827,331
2016	25,711,398	20,205,625	26,479,240	76.31		26,608,194	17,483,359	26,402,911	66.22	
2015	24,891,141	19,236,147	25,804,867	74.54		26,682,433	17,962,515	26,707,773	67.26	
2014	24,565,546	18,547,966	24,894,243	74.51		25,854,694	16,671,513	25,183,121	66.20	



GRAPHICAL FINANCIAL DATA

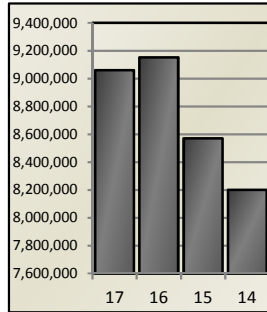
PAGE 1

This report includes the month of March.

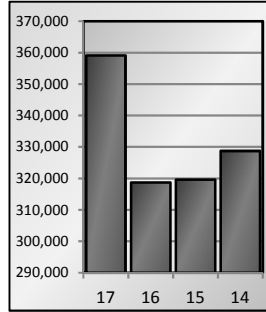
Printed On: April 12, 2017

FOR COMPARISON REASONS, THIS PAGE DOES NOT INCLUDE THE STADIUM RENOVATION EXPENSES OR REVENUES.

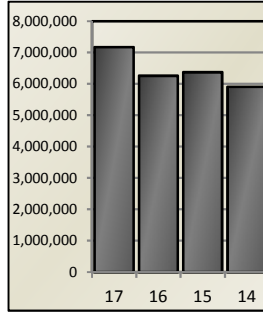
4 YEAR REVENUE COMPARISON THROUGH THE MONTH OF MARCH



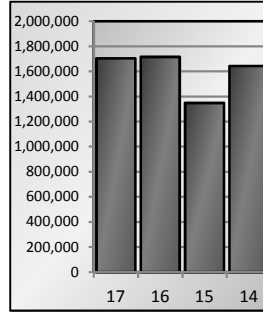
Local Revenue



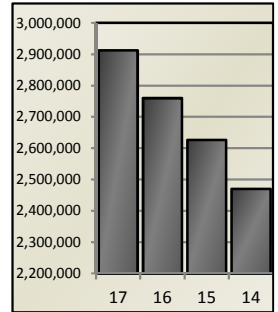
County Revenue



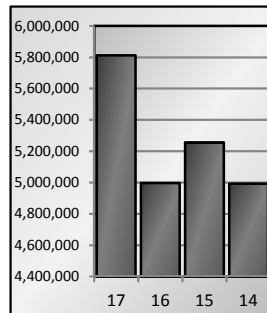
State Revenue



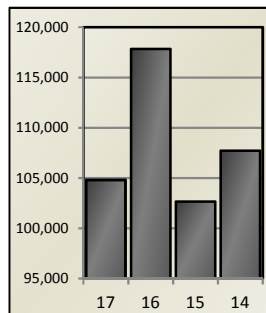
Federal Revenue



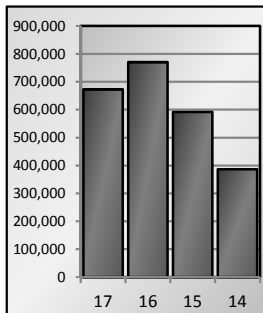
Tuition Revenue



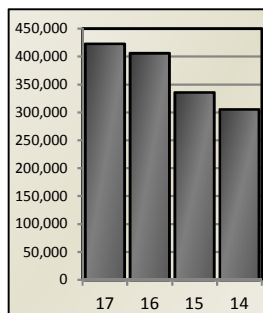
Basic Formula



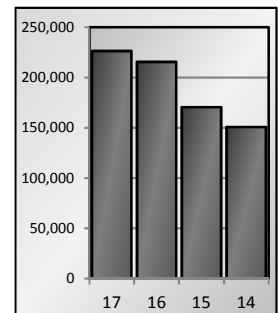
State Transportation



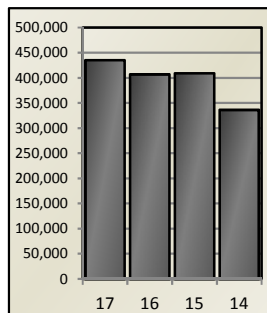
Student Activities (Fund 60)



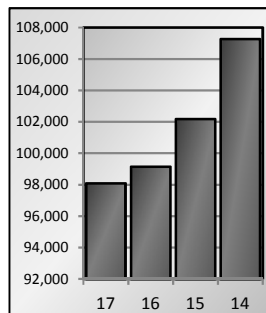
Fed. School Lunch (5445)



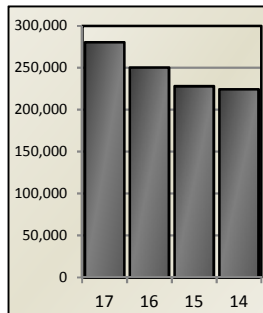
Fed. School Breakfast (5446)



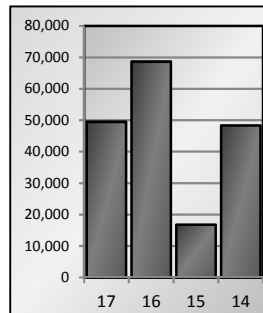
Adult Tuition (5123)



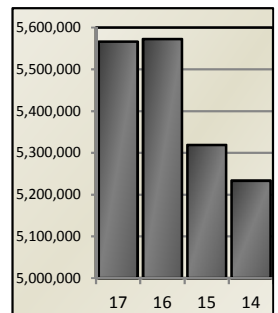
Interest Earned (5141)



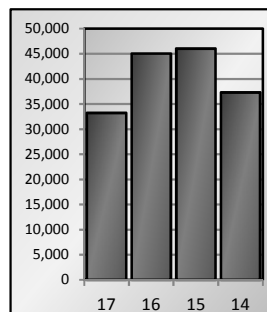
Local Food Service



Miscellaneous Local Rev. (5198)



Current & Delinquent Taxes



Admissions & Gate (5171)

2015:
Ag Building Donations

REVENUE BY SOURCE

PAGE 1

This report includes the month of March.

Printed On: April 12, 2017

FOR COMPARISON REASONS, THIS PAGE DOES NOT INCLUDE THE STADIUM RENOVATION EXPENSES OR REVENUES.

4 YEAR REVENUE COMPARISON THROUGH THE MONTH OF

Revenues By Source (2017)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Local	220,318	660,470	1,037,097	1,435,983	1,858,253	2,908,913	7,969,149	8,594,075	9,060,277			
County	0	0	0	0	0	0	118,549	118,549	359,084			
State	675,486	1,370,813	2,052,535	2,736,020	3,850,656	4,734,833	5,587,073	6,369,735	7,173,747			
Federal	7,301	7,618	87,842	273,144	492,574	643,006	761,535	1,519,789	1,703,535			
Tuition	0	0	0	3,289	580,484	1,055,002	1,791,904	2,437,110	2,912,436			
Other	0	0	20,000	-7	-7	-7	-7	-7	-7			
Total	903,105	2,038,901	3,197,474	4,448,429	6,781,961	9,341,748	16,228,203	19,039,250	21,209,072			

Revenues By Source (2016)

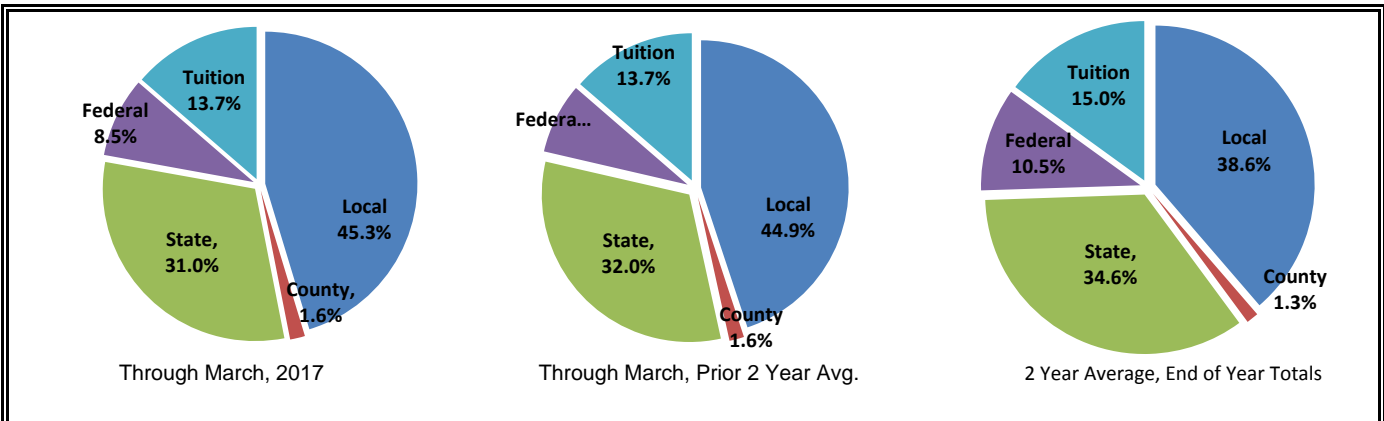
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Local	221,911	649,257	1,126,119	1,595,842	1,966,468	3,280,861	8,124,667	8,740,963	9,152,703	9,493,575	9,979,423	10,304,464
County	0	0	0	0	0	0	0	95,945	318,684	318,684	318,684	318,071
State	576,476	1,172,243	1,851,463	2,554,549	3,397,895	4,070,871	4,801,965	5,545,000	6,256,594	7,192,486	7,907,830	8,988,319
Federal	0	610	31,152	129,830	305,680	506,736	1,126,613	1,331,650	1,714,641	1,888,783	2,306,344	2,901,981
Tuition	-36,204	-26,713	2,557	436,359	948,971	1,120,884	1,934,938	2,423,456	2,759,793	3,329,471	3,532,615	3,952,970
Other	0	0	3,211	3,211	3,211	3,211	3,211	3,211	3,211	3,211	3,211	13,435
Total	762,183	1,795,397	3,014,502	4,719,792	6,622,225	8,982,563	15,991,395	18,140,225	20,205,625	22,226,210	24,048,107	26,479,240

Revenues By Source (2015)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Local	219,432	574,931	977,977	1,327,036	1,723,056	2,853,181	7,700,417	8,213,511	8,570,180	8,924,011	9,394,201	9,901,902
County	0	0	0	0	0	0	0	319,612	319,612	319,612	313,084	313,084
State	571,564	1,155,358	1,912,562	2,651,124	3,372,190	4,224,606	4,922,619	5,626,927	6,371,867	7,351,219	8,106,504	9,096,537
Federal	1,625	2,477	86,847	145,075	292,702	415,643	968,719	1,168,536	1,347,808	1,667,473	1,758,768	2,583,370
Tuition	7,050	7,050	100,974	547,831	652,687	1,271,743	2,004,969	2,149,083	2,626,355	3,112,540	3,627,935	3,909,648
Other	0	0	0	0	0	325	325	325	325	325	325	325
Total	799,672	1,739,816	3,078,361	4,671,065	6,040,635	8,765,498	15,597,049	17,477,994	19,236,147	21,375,181	23,200,818	25,804,867

2017 Revenues By Fund

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
10	305,079	775,321	1,149,763	1,669,590	2,476,546	3,701,763	8,996,616	10,191,666	11,199,497			
20	523,018	1,038,538	1,640,211	2,184,382	3,520,483	4,685,686	6,118,804	7,602,498	8,638,410			
30	0	0	0	0	0	0	0	0	0			
40	64,902	128,781	213,164	257,529	337,939	414,902	478,770	538,647	602,947			
60	7,605	86,898	181,903	313,479	401,088	476,092	552,000	621,636	672,634			
65	2,500	9,364	12,434	23,449	45,905	63,306	82,014	84,803	95,584			
70	0	0	0	0	0	0	0	0	0			
Other	0	0	0	0	0	0	0	0	0			
Total	903,105	2,038,901	3,197,474	4,448,429	6,781,961	9,341,748	16,228,203	19,039,250	21,209,072	0	0	0



ITEMIZED REVENUES

PAGE 1

This report includes the month of March.

Printed On: April 12, 2017

4 YEAR REVENUE COMPARISON OF MAJOR REVENUE SOURCES

Each month represents total for that month plus prior months.

Current Taxes (5111)

	JAN	FEB	MAR	APR	MAY
2017	5,189,035	5,327,798	5,444,143		
2016	5,480,867	5,596,585	5,429,460	5,429,460	5,429,460
2015	4,971,409	5,051,710	5,141,053	5,141,053	5,147,580
2014	4,890,182	4,976,006	5,068,798	5,068,798	5,068,798

Prop C (5113)

	JAN	FEB	MAR	APR	MAY
2017	1,172,306	1,391,320	1,555,263		
2016	1,110,001	1,299,624	1,467,593	1,614,684	1,797,965
2015	1,096,786	1,250,303	1,411,249	1,554,739	1,686,213
2014	1,064,882	1,229,887	1,385,132	1,510,939	1,703,663

Interest Revenue (5141)

	JAN	FEB	MAR	APR	MAY
2017	69,432	81,836	98,088		
2016	72,625	84,192	99,147	113,341	128,880
2015	75,936	87,121	102,173	116,814	131,566
2014	79,507	91,153	107,268	123,334	135,718

Fines & Escheats (5211)

	JAN	FEB	MAR	APR	MAY
2017	118,549	118,549	118,549		
2016	0	95,945	95,945	95,945	95,945
2015	0	94,105	94,105	94,105	94,105
2014	102,193	102,193	102,193	102,193	102,193

State Basic Formula (5311)

	JAN	FEB	MAR	APR	MAY
2017	4,580,211	5,184,870	5,812,434		
2016	3,880,820	4,437,230	4,996,379	5,571,365	6,145,356
2015	4,091,487	4,638,352	5,255,493	5,837,779	6,450,832
2014	3,807,905	4,349,928	4,992,866	5,552,348	6,077,048

ECSE (5314)

	JAN	FEB	MAR	APR	MAY
2017	269,596	336,995	354,799		
2016	216,913	289,217	361,521	394,921	443,247
2015	183,086	245,648	289,754	352,315	402,671
2014	149,997	187,496	187,496	243,744	281,243

Career Education (5332)

	JAN	FEB	MAR	APR	MAY
2017	123,192	130,044	130,044		
2016	136,066	136,458	136,458	258,773	258,773
2015	122,315	122,315	122,315	244,630	244,630
2014	0	943	943	943	381,273

Medicaid (5412)

	JAN	FEB	MAR	APR	MAY
2017	83,657	96,119	106,398		
2016	41,223	45,598	63,171	93,475	107,076
2015	44,722	54,522	79,934	80,427	83,493
2014	70,634	70,684	73,229	101,166	103,357

IDEA (5441)

	JAN	FEB	MAR	APR	MAY
2017	123,012	170,725	170,725		
2016	159,885	219,838	300,107	300,107	322,769
2015	133,113	133,113	192,579	305,341	305,341
2014	58,029	136,227	248,797	248,797	396,487

Fed Breakfast (5446)

	JAN	FEB	MAR	APR	MAY
2017	154,760	189,557	226,327		
2016	154,192	181,915	215,571	244,942	283,931
2015	117,133	141,946	170,411	192,906	214,543
2014	116,368	127,807	150,827	165,663	185,282

Delinquent Taxes (5112)

	JAN	FEB	MAR	APR	MAY
2017	110,834	115,892	122,326		
2016	128,739	133,682	143,371	198,993	248,286
2015	157,647	165,595	178,067	237,592	272,457
2014	145,423	151,904	164,739	242,310	274,500

M&M Surcharge (5115)

	JAN	FEB	MAR	APR	MAY
2017	303,689	310,201	314,051		
2016	39,223	44,523	308,485	308,722	309,407
2015	306,461	308,058	309,221	310,392	311,568
2014	289,768	297,674	298,871	299,491	299,985

Pupil Food Service (5151)

	JAN	FEB	MAR	APR	MAY
2017	124,542		178,435		
2016	102,296	121,011	140,619	157,212	171,288
2015	90,129	104,353	115,514	134,104	146,786
2014	86,053	95,093	106,937	122,271	138,762

RR & Utility Tax (5221)

	JAN	FEB	MAR	APR	MAY
2017	0	0	240,535		
2016	0	0	222,739	222,739	222,739
2015	0	225,507	225,507	225,507	218,980
2014	0	226,509	226,509	226,509	226,509

State Transportation (5312)

	JAN	FEB	MAR	APR	MAY
2017	90,478	93,179	104,809		
2016	91,670	104,749	117,853	130,914	143,931
2015	79,992	91,394	102,662	114,044	125,424
2014	81,361	91,286	107,726	119,687	131,729

Classroom Trust Fund (5319)

	JAN	FEB	MAR	APR	MAY
2017	449,433	509,311	573,611		
2016	419,353	476,287	537,441	600,719	660,882
2015	404,410	460,008	518,905	581,147	640,137
2014	459,533	515,787	552,201	613,545	706,192

High Need Fund (5381)

	JAN	FEB	MAR	APR	MAY
2017	0	0	82,579		
2016	0	43,663	43,663	43,663	43,663
2015	0	25,818	25,818	43,868	43,868
2014	0	0	35,264	77,241	90,066

Perkins (5427)

	JAN	FEB	MAR	APR	MAY
2017	85,547	85,547	97,017		
2016	100,093	121,243	127,198	143,016	143,016
2015	144,957	151,278	159,315	164,608	169,086
2014	85,742	85,742	92,249	98,596	100,591

Fed Lunch (5445)

	JAN	FEB	MAR	APR	MAY
2017	290,669	356,293	422,740		
2016	290,276	343,426	405,934	461,493	534,376
2015	228,945	280,196	335,801	378,773	421,456
2014	234,925	258,768	305,181	334,809	373,540

Title I (5451)

	JAN	FEB	MAR	APR	MAY
2017	0	577,917	577,917		
2016	299,501	299,501	425,318	425,318	639,359
2015	243,413	296,676	296,676	399,856	399,856
2014	422,239	556,086	556,086	689,860	689,860

EXPENSE BY FUND

PAGE 1

This report includes the month of March.

Printed On: April 12, 2017

FOR COMPARISON REASONS, THIS PAGE DOES NOT INCLUDE THE STADIUM RENOVATION EXPENSES OR REVENUES.

Expense By Source (2017)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund 10	643,617	1,207,327	2,153,246	3,053,421	3,818,540	4,849,174	5,713,425	6,368,489	7,123,602			
Fund 20	378,127	630,991	1,802,895	2,987,661	4,175,738	5,362,819	6,559,849	7,735,296	8,910,650			
Fund 40	166,446	238,654	376,290	575,660	688,699	857,269	1,782,073	1,817,594	1,842,650			
Fund 60	4,813	37,742	141,332	224,331	267,527	347,630	461,069	533,610	585,783			
Fund 65	0	1,700	16,659	18,683	26,261	41,664	45,224	46,244	58,671			
Fund 70	0	0	0	0	0	0	0	0	0			
Total	1,193,003	2,116,414	4,490,421	6,859,756	8,976,765	11,458,556	14,561,640	16,501,233	18,521,355			

Expense By Source (2016)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund 10	382,403	936,730	1,731,405	2,510,079	3,277,862	3,939,320	5,025,987	5,803,072	6,486,138	7,184,333	7,964,537	9,346,591
Fund 20	361,321	659,145	1,830,461	3,000,691	4,190,517	5,358,023	6,605,824	7,768,876	8,938,812	10,097,784	11,279,035	14,466,172
Fund 40	146,824	254,153	345,986	383,575	406,012	462,535	1,352,481	1,373,849	1,379,291	1,431,585	1,479,835	1,686,610
Fund 60	7,461	38,889	123,812	195,297	308,651	375,855	444,735	564,432	657,600	723,072	808,535	869,208
Fund 65	690	772	9,241	10,814	17,785	19,843	20,704	21,015	21,518	24,434	28,924	34,331
Fund 70	0	0	0	0	0	0	0	0	0	0	0	0
Total	898,700	1,889,689	4,040,905	6,100,457	8,200,828	10,155,577	13,449,731	15,531,243	17,483,359	19,461,207	21,560,866	26,402,911

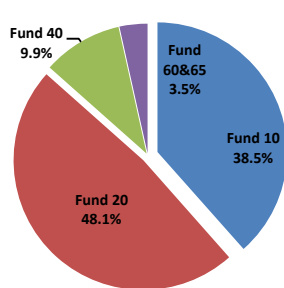
Expense By Source (2015)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund 10	588,593	1,019,778	1,822,272	2,594,479	3,341,203	3,983,451	5,013,797	5,820,748	6,389,057	7,108,479	7,829,136	9,117,114
Fund 20	234,534	473,280	1,668,851	2,828,060	4,000,345	5,174,915	6,347,344	7,512,495	8,677,762	9,837,208	11,007,528	14,132,157
Fund 40	180,100	316,823	471,724	624,184	862,030	935,656	2,014,266	2,322,150	2,339,981	2,500,207	2,591,339	2,629,416
Fund 60	2,146	24,160	49,492	146,740	215,651	276,465	409,530	463,226	516,242	575,145	608,242	669,938
Fund 65	0	900	4,651	5,039	27,360	30,174	34,722	38,245	39,473	43,329	49,857	159,147
Fund 70	0	0	0	0	0	0	0	0	0	0	0	0
Total	1,005,374	1,834,941	4,016,990	6,198,503	8,446,589	10,400,661	13,819,658	16,156,864	17,962,515	20,064,367	22,086,103	26,707,773

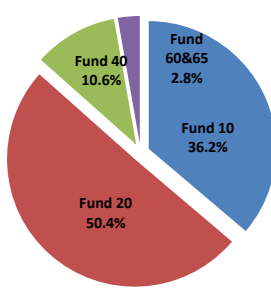
Expense By Source (2014)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund 10	430,580	842,033	1,794,443	2,525,846	3,218,465	4,282,844	4,846,596	5,543,168	6,147,605	6,831,733	7,511,822	8,995,328
Fund 20	344,154	571,042	1,733,704	2,925,870	4,095,327	5,291,574	6,443,472	7,603,776	8,772,373	9,962,509	11,133,271	14,300,061
Fund 40	214,364	305,687	348,374	385,915	422,685	446,205	1,308,848	1,336,210	1,345,526	1,354,910	1,366,367	1,292,476
Fund 60	1,225	11,101	45,598	104,067	163,886	242,625	266,622	318,852	351,499	405,452	448,951	521,457
Fund 65	0	5,663	6,320	11,155	12,866	13,879	25,370	41,510	42,431	48,177	49,408	53,027
Fund 70	0	0	0	0	0	489	4,632	12,079	12,079	12,671	16,256	20,773
Total	990,323	1,735,525	3,928,438	5,952,853	7,913,229	10,277,617	12,895,540	14,855,596	16,671,513	18,615,452	20,526,074	25,183,121

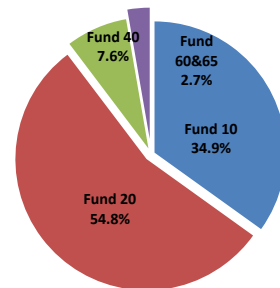
EXPENSE BY FUND



Through March, 2017



Through March, Prior 2 Year Avg.



2 Year Average, End of Year Totals

	2017 Budget	2016 Budget	Thru MAR 2017	Thru MAR 2016	Thru MAR 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected	Compared to Prior 2 Years
Fund 10	10,460,431	9,400,749	7,123,602	6,389,057	6,147,605	9,117,114	8,995,328	70.1%	68.3%	10,292,748	
Fund 20	14,409,908	14,110,761	8,910,650	8,677,762	8,772,373	14,132,157	14,300,061	61.4%	61.3%	14,518,445	
Fund 40	2,324,464	2,680,923	1,842,650	2,339,981	1,345,526	2,629,416	1,292,476	89.0%	104.1%	1,908,522	
Fund 60	850,000	450,000	585,783	516,242	351,499	669,938	521,457	77.1%	67.4%	810,967	
Fund 65	50,000	40,000	58,671	39,473	42,431	159,147	53,027	24.8%	80.0%	111,945	
Fund 70	0	0	0	0	12,079	0	20,773	0.0%	58.1%	0	
Other											
Total	28,094,803	26,682,433	18,521,355	17,962,515	16,671,513	26,707,773	25,183,121			27,642,627	0

EXPENSE BY OBJECT CODE

PAGE 1

This report includes the month of March.

Printed On: April 12, 2017

Expenditures By Object Code (2017)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Salaries (61)	455,945	788,702	2,016,437	3,258,233	4,512,934	5,756,941	7,002,313	8,230,660	9,462,336			
Benefits (62)	104,171	198,576	560,230	910,928	1,264,865	1,687,138	2,038,352	2,392,026	2,743,900			
Services (63)	85,182	205,933	409,626	703,148	956,002	1,401,804	1,683,910	1,867,053	2,115,609			
Supplies (64)	381,259	684,549	1,127,838	1,411,788	1,554,265	1,755,405	2,054,992	2,193,899	2,356,861			
Facilities (65)	95,280	167,489	303,535	502,905	615,944	779,894	1,638,381	1,673,902	1,698,957			
Debt (66)	71,165	71,165	72,755	72,755	72,755	77,375	143,692	143,692	143,692			
Other	0	0	0	0	0	0	0	0	0			
Total	1,193,003	2,116,414	4,490,421	6,859,756	8,976,765	11,458,556	14,561,640	16,501,233	18,521,355			

Expenditures By Object Code (2016)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Salaries (61)	438,032	829,777	2,042,622	3,273,229	4,519,254	5,744,139	6,963,200	8,172,179	9,388,782	10,600,880	11,842,107	15,031,000
Benefits (62)	92,810	179,422	534,427	882,134	1,227,967	1,553,980	2,088,267	2,415,903	2,742,506	3,068,331	3,396,155	4,243,562
Services (63)	139,373	263,128	485,487	731,407	993,029	1,186,743	1,612,252	1,917,258	2,116,746	2,336,804	2,580,663	2,897,064
Supplies (64)	81,661	363,209	632,382	830,111	1,054,566	1,208,180	1,433,531	1,652,054	1,856,034	2,023,608	2,262,105	2,544,676
Facilities (65)	67,168	174,497	264,714	302,303	324,740	375,548	1,193,672	1,215,041	1,220,482	1,271,186	1,319,437	1,524,621
Debt (66)	79,656	79,656	81,273	81,273	81,273	86,987	158,808	158,808	158,808	160,398	160,398	161,988
Other	0	0	0	0	0	0	0	0	0	0	0	0
Total	898,700	1,889,689	4,040,905	6,100,457	8,200,828	10,155,577	13,449,731	15,531,243	17,483,359	19,461,207	21,560,866	26,402,911

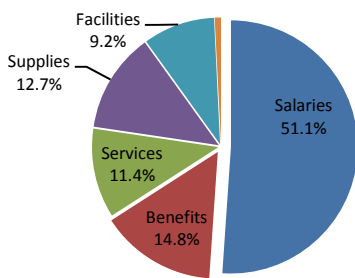
Expenditures By Object Code (2015)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Salaries (61)	315,268	659,814	1,921,163	3,166,637	4,425,061	5,652,341	6,889,144	8,117,438	9,320,834	10,532,417	11,769,250	14,839,484
Benefits (62)	78,745	161,678	490,459	817,292	1,147,004	1,489,314	1,935,965	2,284,153	2,627,590	2,970,021	3,318,047	4,179,101
Services (63)	74,211	171,347	357,726	553,458	775,939	939,574	1,329,778	1,609,363	1,733,988	1,938,051	2,180,528	2,482,882
Supplies (64)	357,050	525,279	775,918	1,036,931	1,236,556	1,383,776	1,650,505	1,823,761	1,940,122	2,123,671	2,226,937	2,576,889
Facilities (65)	117,103	247,846	402,747	555,208	793,053	859,893	1,858,766	2,166,649	2,184,480	2,343,117	2,427,996	2,472,326
Debt (66)	62,997	68,977	68,977	68,977	68,977	75,763	155,501	155,501	155,501	157,091	163,343	157,091
Other	0	0	0	0	0	0	0	0	0	0	0	0
Total	1,005,374	1,834,941	4,016,990	6,198,503	8,446,589	10,400,661	13,819,658	16,156,864	17,962,515	20,064,367	22,086,103	26,707,773

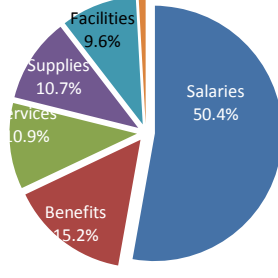
Expenditures By Object Code (2014)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Salaries (61)	427,848	766,646	2,003,249	3,274,358	4,548,334	5,807,357	7,009,374	8,244,917	9,443,344	10,688,640	11,925,252	15,076,516
Benefits (62)	82,779	169,335	501,252	826,736	1,161,765	1,598,939	1,923,289	2,255,578	2,578,681	2,907,642	3,235,644	4,061,263
Services (63)	32,120	117,740	369,120	547,343	718,380	1,174,128	1,299,779	1,481,438	1,611,076	1,830,118	2,021,574	2,361,904
Supplies (64)	233,212	376,118	706,442	918,501	1,062,066	1,250,987	1,354,250	1,537,453	1,692,886	1,834,142	1,977,237	2,390,962
Facilities (65)	156,659	247,982	290,669	328,210	364,979	388,500	1,184,488	1,211,850	1,221,166	1,230,549	1,242,006	1,168,115
Debt (66)	57,705	57,705	57,705	57,705	57,705	57,705	124,360	124,360	124,360	124,360	124,360	124,360
Other	0	0	0	0	0	0	0	0	0	0	0	0
Total	990,323	1,735,525	3,928,438	5,952,853	7,913,229	10,277,617	12,895,540	14,855,596	16,671,513	18,615,452	20,526,074	25,183,121

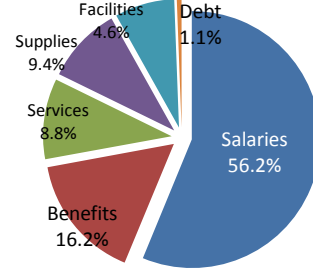
EXPENSE BY OBJECT SOURCE



Through March, 2017



Through March, Prior 2 Year Avg.



2 Year Average, End of Year Totals

	2017 Budget	2016 Budget	2015 Budget	Thru MAR 2017	Thru MAR 2016	Thru MAR 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected
Salaries (61)	15,050,242	14,867,351	14,794,257	9,462,336	9,388,782	9,320,834	15,031,000	14,839,484	62.5%	62.8%	15,106,644
Benefits (62)	4,289,589	4,257,643	4,135,803	2,743,900	2,742,506	2,627,590	4,243,562	4,179,101	64.6%	62.9%	4,304,089
Services (63)	3,124,611	2,866,521	2,603,502	2,115,609	2,116,746	1,733,988	2,897,064	2,482,882	73.1%	69.8%	
Supplies (64)	3,305,898	2,788,582	2,405,398	2,356,861	1,856,034	1,940,122	2,544,676	2,576,889	72.9%	75.3%	
Facilities (65)	2,173,570	1,664,018	2,518,714	1,698,957	1,220,482	2,184,480	1,524,621	2,472,326	80.1%	88.4%	
Debt (66)	150,894	164,078	224,759	143,692	158,808	155,501	161,988	157,091	98.0%	99.0%	
Other	0	0	0	0	0	0	0	0			
Total	28,094,803	26,608,194	26,682,433	18,521,355	17,483,359	17,962,515	26,402,911	26,707,773			

ITEMIZED REVENUE REPORT

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This report includes the month of March.

Printed On: April 12, 2017

Local	2017 Budget	2016 Budget	Thru MAR 2017	Thru MAR 2016	Thru MAR 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected	Compared to Prior 2 Years
Current Taxes	5,429,000	5,429,000	5,444,143	5,429,460	5,141,053	5,429,460	5,159,714	100.0%	99.6%	5,454,006	
Delinquent Taxes	320,000	320,000	122,326	143,371	178,067	339,023	351,827	42.3%	50.6%	263,346	
Prop C (STF)	1,998,068	1,861,426	1,555,263	1,467,593	1,411,249	1,915,619	1,847,196	76.6%	76.4%	2,032,871	
Interest	50,000	55,000	12,793	45,808	52,939	45,808	52,939	100.0%	100.0%	12,793	
M & M Surcharge Tax	310,000	310,000	314,051	308,485	309,221	313,252	315,133	98.5%	98.1%	319,479	
In Lieu of Tax	0	0	15,427	0	0	15,427	0	0.0%	0.0%		
Presch & BASE Tuition	0	0	0	0	0	0	0	0.0%	0.0%		
Adult Ed Tuition	554,300	554,300	435,252	406,865	409,099	391,555	553,678	103.9%	73.9%	489,604	
Interest Earned	142,850	147,850	98,088	99,147	102,173	162,835	157,566	60.9%	64.8%	156,026	
Food Service	181,500	187,000	182,356	151,236	125,859	190,620	162,232	79.3%	77.6%	232,422	
Food Service-Non Program	60,000	65,000	1,698	50,502	46,673	62,185	58,440	81.2%	79.9%	2,109	
Admission	45,000	35,000	33,228	45,052	46,034	48,580	49,378	92.7%	93.2%	35,736	
SA & Boosters	900,000	900,000	768,218	860,456	656,306	1,033,841	819,958	83.2%	80.0%	941,038	
Local PK Tuition	38,000	38,000	350	34,630	38,897	46,515	48,707	74.4%	79.9%	454	
Rental of Property	1,000	1,000	50	175	425	10,525	4,625	1.7%	9.2%	921	
Prior Period Adjustment	40,000	30,000	27,542	41,288	35,420	56,972	64,339	72.5%	55.1%	43,196	
Misc Local Rev.	125,650	59,650	49,490	68,636	16,765	91,586	256,169	74.9%	6.5%	121,470	
Other	0	0	0	0	0	0	0	0.0%	0.0%		
Total	10,195,368	9,993,226	9,060,277	9,152,703	8,570,180	10,153,803	9,901,902	90.1%	86.6%	10,255,476	

County	2017 Budget	2016 Budget	Thru MAR 2017	Thru MAR 2016	Thru MAR 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected	Compared to Prior 2 Years
Fines, Escheats, Forfeit	95,000	105,000	118,549	95,945	94,105	95,332	94,105	100.6%	100.0%	118,169	
State RxR Utility	215,000	210,000	240,535	222,739	225,507	222,739	218,980	100.0%	103.0%	237,003	
Other	0	0	0	0	0	0	0	0.0%	0.0%		
Total	310,000	315,000	359,084	318,684	319,612	318,071	313,084	100.2%	102.1%	355,041	

State	2017 Budget	2016 Budget	Thru MAR 2017	Thru MAR 2016	Thru MAR 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected	Compared to Prior 2 Years
Basic Formula	7,530,000	6,670,439	5,812,434	4,996,379	5,255,493	6,738,422	7,018,536	74.1%	74.9%	7,800,469	
Transportation	165,000	140,000	104,809	117,853	102,662	157,129	158,363	75.0%	64.8%	149,908	
ECSE - State	500,000	518,433	354,799	361,521	289,754	515,551	402,671	70.1%	72.0%	499,432	
Basic Formula CTF	772,590	750,408	573,611	537,441	518,905	725,350	721,557	74.1%	71.9%	785,722	
Vocational/At-Risk	20,000	20,000	10,000	0	10,000	20,000	20,000	0.0%	50.0%	40,000	
Early Childhood (PAT)	0	0	0	0	0	0	0	0.0%	0.0%		
Vocational Tech Aid	403,630	393,630	130,044	136,458	122,315	566,705	521,182	24.1%	23.5%	546,999	
Food Service	8,000	8,000	0	0	0	7,475	7,203	0.0%	0.0%		
Adult Basic Ed	0	0	0	0	0	0	0	0.0%	0.0%		
Enhancement Grant	135,568	125,524	0	0	0	127,765	109,095	0.0%	0.0%		
A+ Schools Grant	13,858	13,858	52,680	27,936	23,054	38,681	38,626	72.2%	59.7%	79,874	
Residential Place/Excess Cost	0	0	30,622	21,595	12,345	21,595	12,345	100.0%	100.0%	30,622	
Spec Ed High Need Fund	45,000	50,000	82,579	43,663	25,818	43,663	43,868	100.0%	58.9%	103,968	
Mo PreSch Project	0	0	0	0	0	0	28,800	0.0%	0.0%		
Misc. State Rev.	6,929	7,429	22,170	13,749	11,520	25,983	14,292	52.9%	80.6%	33,209	
Other	0	0	0	0	0	0	0	0.0%	0.0%		
Total	9,600,575	8,697,720	7,173,747	6,256,594	6,371,867	8,988,319	9,096,537	69.6%	70.0%	10,273,510	

ITEMIZED REVENUE REPORT

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This report includes the month of March.

Printed On: April 12, 2017

Federal	2017 Budget	2016 Budget	Thru MAR 2017	Thru MAR 2016	Thru MAR 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected	Compared to Prior 2 Years
Medicaid	100,000	100,000	106,398	63,171	79,934	132,850	111,256	47.6%	71.8%	178,224	
Vocational Ed	186,238	205,246	97,017	127,198	159,315	203,876	221,331	62.4%	72.0%	144,402	
Spec Ed High Need Fund	5,000	8,000	5,665	4,282	0	4,282	0	100.0%	0.0%	11,331	
IDEA (Part B)	400,522	400,522	170,725	300,107	192,579	417,513	441,785	71.9%	43.6%	295,703	
ECSE	96,000	60,000	38,361	0	23,054	62,882	97,821	0.0%	23.6%	325,545	
School Lunch Prog	550,000	550,000	422,740	405,934	335,801	562,132	517,949	72.2%	64.8%	616,931	
School Breakfast P.	250,000	250,000	226,327	215,571	170,411	299,550	265,258	72.0%	64.2%	332,324	
Title I	1,078,000	790,000	577,917	425,318	296,676	906,073	695,793	46.9%	42.6%	1,290,291	
Title IIA	124,821	124,821	0	61,486	50,083	121,525	120,717	50.6%	41.5%	1	
Child Care Devl. Grant	0	0	1,269	17,577	1,504	8,262	3,723	212.8%	40.4%	1,003	
Voc Rehab	11,058	61,301	23,821	11,620	971	14,435	1,832	80.5%	53.0%	35,686	
Dept Health Food Svc Prog	40,000	28,924	0	0	0	44,149	42,144	0.0%	0.0%		
JTPA - WIA	41,573	41,573	21,544	47,458	26,139	72,862	36,285	65.1%	72.0%	31,412	
Voc - Pell Grants	0	0	0	0	0	0	0	0.0%	0.0%		
TRA	13,858	13,858	11,750	17,346	0	17,346	0	100.0%	0.0%	23,500	
Title VI B	30,000	30,000	0	17,572	11,341	34,246	26,077	51.3%	43.5%	0	
Misc. Fed. Funds	0	0	0	0	0	0	1,400	0.0%	0.0%		
Other	0	0	0	0	0	0	0	86.1%		0	
Total	2,927,069	2,664,244	1,703,535	1,714,641	1,347,808	2,901,981	2,583,370	59.1%	52.2%	3,062,326	

Non Revenue Funds	2017 Budget	2016 Budget	Thru MAR 2017	Thru MAR 2016	Thru MAR 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected	Compared to Prior 2 Years
Sale of Bonds	0	0	0	0	0	0	0	0.0%	0.0%		
Insurance Recovery	0	0	0	3,211	0	3,211	0	100.0%	0.0%		
School Bus Sale	0	0	0	0	0	0	0	0.0%	0.0%		
Property Sales	0	0	-7	0	325	10,224	325	0.0%	100.0%	-14	
Other	0	0	0	0	0	0	0	0.0%	0.0%		
Total	0	0	-7	3,211	325	13,435	325		100.0%	-7	

Tuition	2017 Budget	2016 Budget	Thru MAR 2017	Thru MAR 2016	Thru MAR 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected	Compared to Prior 2 Years
Rural Tuition	3,668,548	3,762,433	2,785,368	2,628,284	2,611,443	3,762,432	3,780,348	69.9%	69.1%	4,009,587	
Area VoTech Tuition	296,910	278,774	123,778	122,018	0	122,018	103,045	100.0%	0.0%	247,556	
SpecEd Tuition	0	0	0	0	0	0	0	0.0%	0.0%		
Local Tax Effort	5,000	0	3,289	9,491	14,912	68,520	26,256	13.9%	56.8%	9,312	
Transportation Other LEAs	0	0	0	0	0	0	0	0.0%	0.0%		
Other	0	0	0	0	0	0	0	0.0%	-80.0%		
Total	3,970,458	4,041,207	2,912,436	2,759,793	2,626,355	3,952,970	3,909,648	69.8%	67.2%	4,251,981	

MULTI-YEAR FINANCIAL HISTORY

Manual Entry								Through March			
	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12	2010-11	2016-17	2015-16	2014-15	2013-14
Revenues	27,003,469	26,479,240	25,804,867	24,894,243	25,447,148	24,998,562	25,179,868	21,209,072	20,205,625	19,236,147	19,236,147
Expenditures	28,094,803	26,402,911	26,707,773	25,183,121	24,996,098	25,227,463	24,485,598	18,521,355	17,483,359	17,962,515	17,962,515
Difference	-1,091,334	76,328	-902,906	-288,878	451,050	-228,901	694,270	2,687,717	2,722,266	1,273,632	1,273,632
Ending Balance		5,610,766	6,513,672	6,802,549	7,080,293	6,629,234	6,858,134				
Operating		4,310,766	4,803,080	5,199,092	5,629,912	5,719,265	5,455,224				
Capital		1,300,000	1,710,592	1,603,457	1,450,381	909,969	1,402,910				
ASBR Fund Balance		17.90%	25.87%	27.20%	28.33%	26.28%	28.01%				
Operating Fund Balance		21.25%	24.39%	21.92%	22.89%	24.74%	23.82%				
Revenue	27,003,469	26,479,240	24,894,243	25,004,774	25,449,715	24,998,561	25,179,868	21,209,072	20,205,625	19,236,147	19,236,147
Local	10,195,368	10,304,464	9,240,770	9,425,653	9,293,209	8,632,907	8,237,250	9,060,277	9,152,703	8,570,180	8,570,180
County	310,000	318,071	322,369	350,780	289,248	281,258	275,805	359,084	318,684	319,612	319,612
State	9,600,575	8,988,319	8,614,458	8,801,998	8,554,691	7,857,045	7,835,648	7,173,747	6,256,594	6,371,867	6,371,867
Federal	2,927,069	2,901,981	2,852,326	2,540,576	3,358,201	4,374,666	4,812,049	1,703,535	1,714,641	1,347,808	1,347,808
Tuition (K-8)	3,668,548	3,762,432	3,748,174	3,808,811	3,885,080	3,686,474	3,626,593	2,785,368	2,628,284	2,611,443	3,762,432
Tuition (Vocational)	301,910	190,538	73,592	76,956	66,720	86,211	371,692	127,067	131,509	14,912	190,538
Other	0	13,435	42,554	0	2,566	80,000	20,831	-7	3,211	325	-1,326,289
Expenditures	28,094,803	26,402,911	41,671,617	25,282,520	25,228,836	24,195,892	24,485,599	18,521,355	17,483,359	17,962,515	17,962,515
Certified Salaries	10,968,915	15,031,000	14,839,484	11,452,196	11,461,787	11,092,997	10,710,903	9,462,336	9,388,782	9,320,834	9,320,834
Non-Certified	4,081,327	4,080,173	14,839,484	3,676,352	3,735,836	3,723,523	3,866,106	2,743,900	2,742,506	2,627,590	2,627,590
Employee Benefits	4,289,589	4,243,562	4,179,101	4,131,093	4,229,385	4,056,091	3,979,297	2,115,609	2,116,746	1,733,988	1,733,988
Purchased Services	3,124,611	2,897,064	2,482,882	2,093,007	2,123,355	1,832,905	1,623,512	2,356,861	1,856,034	1,940,122	1,940,122
Supplies	3,305,898	2,544,676	2,576,889	2,369,196	2,374,869	2,061,690	2,361,067	1,698,957	1,220,482	2,184,480	2,184,480
Capial Outlay	2,173,570	1,524,621	2,472,326	1,153,030	657,586	1,199,696	1,741,298	143,692	158,808	155,501	155,501
Debt	150,894	161,988	157,091					0	0	0	0
Other	0		124,360	407,646	646,018	228,990	203,416	0	0	0	0
Beginning Debt	6,489,400	5,033,168	5,798,168	3,583,168	4,083,168	3,518,168	5,815,000				
New Debt		14 Bus & Fclty 1,456,232		12-13 Field 3,030,100		2010 B 1,555,000					
Principal			765,000	815,100	500,000	990,000	2,296,832				
Interest Payment			124,360	155,908	142,883	170,726	203,416				
End of Year Debt		6,489,400	5,033,168	5,798,168	3,583,168	4,083,168	3,518,168				

GRAPHICAL EXPENDITURE DATA

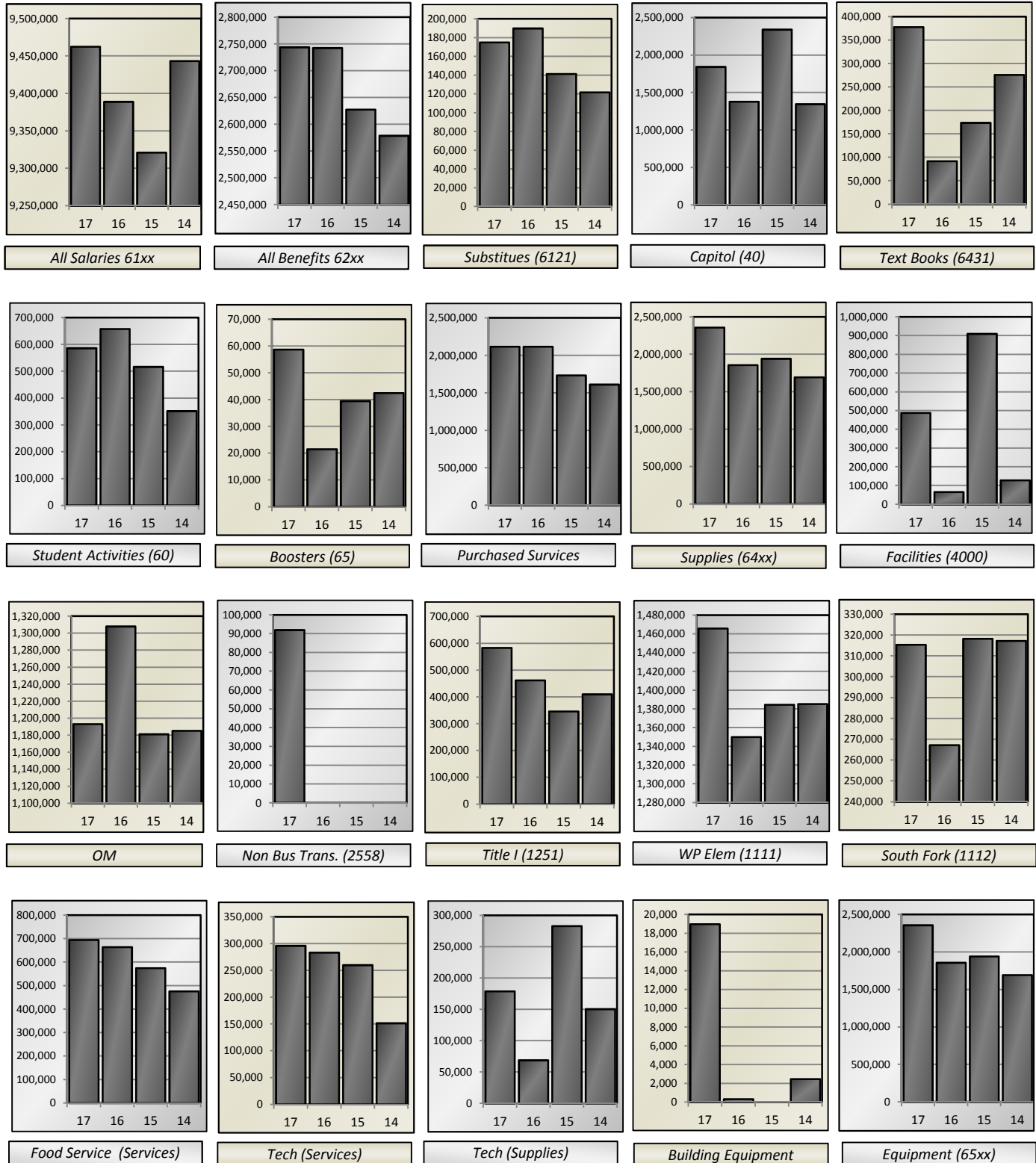
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This report includes the month of March.

Printed On: April 12, 2017

FOR COMPARISON REASONS, THIS PAGE DOES NOT INCLUDE THE STADIUM RENOVATION EXPENSES OR REVENUES.

4 YEAR EXPENSE COMPARISON THROUGH THE MONTH OF MARCH



SALARY REPORT

This report includes the month of March.

Printed On: April 12, 2017

		2016-17 Budget	2015-16 Budget	2016-17 Through MAR	2015-16 Through MAR	2014-15 Through MAR	2013-14 Through MAR	2015-16 Actual	2014-15 Actual	2013-14 Actual
6111	Certified Salaries	10,645,834	10,594,014	6,546,000	6,556,045	6,506,776	6,526,826	10,685,878	10,586,419	10,682,377
6121	Substitute Salaries	323,081	230,051	174,932	189,860	141,402	121,787	264,949	195,816	181,675
6122	Part-Time Salaries	0	0	0	0	0	2,560	0	0	2,560
6131	Cert/Sick Severance	0	0	1,875	1,360	834	26,160	43,485	21,722	93,734
6141	Supplemental Pay	491,622	471,457	296,700	276,190	256,525	251,567	455,938	413,121	419,764
6142	Early Separation Incentive	78,560	108,164	78,560	108,165	23,875	121,915	108,165	38,605	129,975
6151	Support Staff Salaries	2,718,486	2,773,270	1,820,628	1,723,613	1,830,862	1,843,286	2,717,354	2,810,039	2,785,384
6152	Office Support Staff	644,528	622,958	477,516	464,290	472,416	499,240	657,386	655,586	695,597
6154	Bus Trip Activity	148,131	67,437	65,825	69,259	88,144	50,004	97,845	117,926	85,451
6171	Classified Unused Sick/Vac.	0	0	300	0	0	0	0	250	0
	Other	0	0	0	0	0	0	0	0	0
Salaries		15,050,242	14,867,351	9,462,336	9,388,782	9,320,834	9,443,344	15,031,000	14,839,484	15,076,516

		2016-17 Budget	2015-16 Budget	2016-17 Through MAR	2015-16 Through MAR	2014-15 Through MAR	2013-14 Through MAR	2015-16 Actual	2014-15 Actual	2013-14 Actual
6221	PSRS	266,337	250,415	178,082	170,708	169,850	174,876	259,949	255,294	261,844
6211	PEERS	1,742,385	1,747,479	1,076,585	1,074,169	1,059,648	1,046,529	1,745,518	1,731,155	1,717,990
6231	OASDI	240,618	234,998	164,020	161,968	158,573	169,463	245,072	238,237	247,782
6232	Medicare	205,556	204,211	129,394	128,569	126,981	128,727	205,972	202,487	205,026
6241	Health Insurance	1,708,593	1,706,541	1,101,771	1,104,302	999,813	928,786	1,676,970	1,630,276	1,490,798
6242	Life Insurance	22,951	15,976	14,579	9,810	9,815	10,143	17,102	15,760	16,150
6261	Workers Comp	103,150	93,023	72,089	92,482	99,057	105,646	92,482	99,057	105,646
6271	Unemployment	0	5,000	7,380	498	3,854	14,510	498	6,834	16,028
	Other	0	0	0	0	0	0	0	0	0
Benefits		4,289,589	4,257,643	2,743,900	2,742,506	2,627,590	2,578,681	4,243,562	4,179,101	4,061,263

		2016-17 Budget	2015-16 Budget	2016-17 Through MAR	2015-16 Through MAR	2014-15 Through MAR	2013-14 Through MAR	2015-16 Actual	2014-15 Actual	2013-14 Actual
Salaries		15,050,242	14,867,351	9,462,336	9,388,782	9,320,834	9,443,344	15,031,000	14,839,484	15,076,516
Benefits		4,289,589	4,257,643	2,743,900	2,742,506	2,627,590	2,578,681	4,243,562	4,179,101	4,061,263
Total		19,339,830	19,124,994	12,206,236	12,131,288	11,948,425	12,022,025	19,274,562	19,018,585	19,137,779

SUBSTITUTE REPORT: OBJECT CODE 6121

This report includes the month of March.

Printed On: April 12, 2017

		2017 Budget	2016 Budget	2017 Through MAR	2016 Through MAR	2015 Through MAR	2014 Through MAR	2016 Actual	2015 Actual	2014 Actual
6121-4030	Elementary Subs	64,877	83,335	44,386	42,337	42,660	33,495	63,156	60,220	47,880
6121-5000	South Fork Subs	15,590	11,027	14,434	14,158	11,255	7,595	17,469	16,050	9,905
6121-3000	Middle School Subs	49,774	42,666	33,072	36,484	35,770	22,100	49,751	47,165	34,300
6121-1050	High School Subs	75,498	68,023	42,768	54,594	45,304	55,310	79,044	65,898	74,303
6121-1100	Career Center Subs	0	0	10,045	0	440	0	375	440	0
6121-8000	Spec. Ed. Subs	0	0	3,010	0	0	0	0	70	0
6121-8500	Operation & Maint Subs	117,342	25,000	27,217	42,286	5,973	3,007	55,153	5,973	15,007
6121-9000	Admin. Subs	0	0	0	0	0	280	0	0	280
	All other 6121	0	0	0	0	0	280	0	0	280
		323,081	230,051	174,932	189,860	141,402	121,787	264,949	195,816	181,675
		% of Budgeted -->		54.15	71.66	72.21	67.04	<--- % of Actual		

Notice: This report only includes codes with data. Empty codes are listed at the end of the report.

TEXTBOOK REPORT

This report includes the month of March.

Printed On: April 12, 2017

		2017 Budget	2016 Budget	2017 Through MAR	2016 Through MAR	2015 Through MAR	2014 Through MAR	2016 Actual	2015 Actual	2014 Actual
10-1111-6421-4030-000-0000	EL Textbooks	0	0	0	0	0	0	0	0	-2,912
10-1111-6431-4030-000-0000	EL Textbooks	95,132	28,200	91,533	19,991	27,604	72,724	19,991	23,815	62,095
10-1111-6431-4030-720-0000	EL Textbooks - Bldg Discretion	5	0	5,278	0			0		
10-1221-6431-4030-001-0000	SE EL L\$ Textbooks	2,000	2,000	2,000	13	0		13	1,030	
10-1112-6421-5000-000-0000	SF Textbooks	0	0	0	0	318	0	0	318	-6,105
10-1112-6431-5000-000-0000	SF Textbooks	29,705	8,420	19,506	2,590	6,420	22,127	1,784	4,602	22,127
10-1112-6431-5000-720-0000	SF Textbooks - Bldg Discretion	5	0	1,216	0			0		
10-1131-6431-3000-000-0000	MS Textbooks	66,200	10,000	65,859	9,583	10,021	34,223	9,583	6,289	22,709
10-1131-6431-3000-720-0000	MS Textbooks - Bldg Discretion	5	0	417	0			0		
10-1221-6431-3000-000-0000	SE MS Textbooks	0	0	0	0	427	3,397	0	0	3,397
10-1221-6431-3000-001-0000	SE MS L\$ Textbooks	15,000	5,725	17,494	0	0		0	427	
10-1151-6431-1050-000-0000	HS Textbooks	125,409	18,281	131,083	16,926	76,883	108,935	18,176	76,883	108,935
10-1151-6431-1050-720-0000	HS Textbooks - Bldg Discretion	5,505	0	4,862	0			0		
10-1221-6431-1050-000-0000	SE HS Textbooks	0	0	0	0	17	9,022	0	0	9,022
10-1221-6431-1050-001-0000	SE HS L\$ Textbooks	0	9,275	0	56	0		56	17	
10-1331-6431-1100-145-0000	FACS Textbooks-Home Ec	2,000	2,000	1,995	0	0	0	0	0	0
10-1661-6431-1100-101-0000	LPN Textbooks	32,000	32,000	30,813	28,753	36,281	15,794	28,753	46,496	25,888
10-1662-6431-1100-102-0000	AH Surge Tech Textbooks	11,000	11,000	3,053	6,386	4,003	3,333	10,517	8,139	7,642
10-1662-6431-1100-103-0000	AH CNA Textbooks	450	450	0	0	0	0	450	0	116
10-1663-6431-1100-105-0000	CE Textbooks	1,500	1,500	202	0	0	0	0	0	240
10-1681-6431-1100-113-0000	AT Textbooks	250	250	0	0	0	0	0	0	0
10-2415-6431-1100-000-0000	PRIN VO Textbooks	9,000	9,000	2,416	7,619	6,336	2,841	8,444	6,336	2,841
10-3512-6431-4030-000-0000	PS Textbooks	4,100	0	0	0			0		
10-1221-6431-5000-000-0000	SE SF Textbooks	0	0	0	0	0	0	0	0	0
6431	All other 6431	0	1	0	0	5,223	3,346	0	4,193	12,363
Total		399,266	138,102	377,727	91,917	173,532	275,742	97,767	178,544	268,359

OPERATION & MAINTENANCE

This report includes the month of March.

Printed On: April 12, 2017

		2017 Budget	2016 Budget	2017 Through MAR	2016 Through MAR	2015 Through MAR	2014 Through MAR	2016 Actual	2015 Actual	2014 Actual
254x-61	Salaries	803,269	725,073	547,163	533,964	514,836	497,578	705,929	687,351	655,757
254x-62	Benefits	233,299	219,860	175,707	168,920	150,504	145,306	218,016	205,831	192,878
254x-63	Purchas Services	302,974	313,299	169,206	278,212	180,558	175,008	379,744	279,918	285,816
254x-64	Supplies	643,019	651,184	395,796	442,151	424,232	394,728	614,756	623,650	579,497
254x-65	Equipment	95,200	59,400	33,986	50,467	46,420	12,302	57,025	46,420	13,553
254x-66	Debt	0	0	0	0	0	0	0	0	0
254x-xx	Other	0	0	0	0	0	0	0	0	0
Total		2,077,761	1,968,816	1,321,859	1,473,714	1,316,550	1,224,923	1,975,469	1,843,170	1,727,502

2017A Policy Revisions

1. BBE: School Board Vacancies
2. GBL: Personnel Records
3. GBLB: References
4. GCPD: Suspensions of Professional Staff Members
5. GDPD: Suspension of Support Staff Members
6. GDPE: Nonrenewal and Terminatino of Support Staff Members
7. IGCE: District-Sponsored Instruction Options
8. IKF: Graduation Requirements
9. JCB: Intradistrict Transfers
10. JCC: Interdistrict TransfersSuspension of Support Staff Members
11. JFCL: A+ School Program
12. JO: Student Records

REFERENCE COPY

FILE: BBE
Critical

EXPLANATION: SCHOOL BOARD VACANCIES

Senate Bill 638 (2016) amended state statute regarding filling a vacancy on the School Board. In general, School Boards fill vacancies on the Board until the next election, when the remainder of the unexpired term is put on the ballot. However, in extremely rare circumstances where there are three or more vacancies at one time, state statute requires the county commission, not the School Board, to fill the vacancies. Some districts are located in charter counties that do not have a county commission, though, so this statute was changed to accommodate those districts. This policy has been amended to reflect that change.

MSBA has also taken this opportunity to revise this policy for clarity and to address frequently asked questions on this topic.

For more information about filling a vacancy, see MSBA's publication, "[Vacancies on the School Board](#)," on the MSBA website.

<i>MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.</i>					
X	Board Secretary		Business Office		Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
	Human Resources		Principals		Library/Media Center
	Health Services		Counselor		Special Education
	Transportation		Public Info/Communications		Technology

FILE: BBE
Critical

REFERENCE COPY

REFERENCE COPY

FILE: BBE
Critical

~~UNEXPIRED TERM FULFILLMENT~~ SCHOOL BOARD VACANCIES

Except as provided by the Missouri Constitution and state statutes, and subject to the right of resignation, all members of the Board shall hold office for the term thereof, and they were elected or appointed to serve until their successors are duly elected or appointed and qualified.

If a vacancy occurs on the Board of Education, the remaining members shall appoint a person to serve until the next school board election, when a director shall be elected for the unexpired term. In a case of resignation, a vacancy shall be declared to exist when the resignation letter is officially presented to the Board at a Board meeting. In a case of removal from office for excessive absences, a vacancy shall be declared to exist when the secretary of the Board certifies to the Board that a Board member has missed three consecutive meetings, and the Board has not excused the absences.

If there are more than two vacancies at any one time, the county commission, upon receiving written notice of the vacancies from the Board secretary, shall fill the vacancies by appointment. If the district is located in a county without a county commission, the county executive, upon receiving written notice of the vacancies, shall fill the vacancies by appointment, with the advice and consent of the county council. The person(s) appointed shall hold office until the next school board election, when a director(s) shall be elected for the unexpired term(s).

When it becomes necessary for the Board of Education to appoint one or more members to the Board of Education, the following procedures will be used. When it is the Board's responsibility to fill a vacancy, the following process will be used unless the Board votes to use a different process due to the timing of the vacancy or other relevant reasons:

- 1. *Notification Process* – The fact that a vacancy exists or will exist will be announced at the next Board meeting. The district also will notify local newspapers will also be notified and advertise existing vacancies on the district's website. In a case of resignation, a vacancy shall be declared to exist when the Board of Education votes to accept a member's letter of resignation. In a case of removal from office, a vacancy shall be declared to exist when the secretary of the Board certifies to the Board that a vacancy exists. The superintendent or designee is directed to advertise the vacancy in other effective ways, such as sending e-mails or other electronic communication to the community or posting notice in district buildings or publications. Residents wishing who wish to be appointed to the vacancy shall make their desire known by sending a letter to the secretary of the Board stating their qualifications and their reason for wishing to be on the Board apply as directed in the notification(s). A period of two weeks from the date of the announcement will be allowed for receipt of these letters. The district will allow residents a minimum of two weeks from the date the district publicizes the vacancy on its website to apply for the vacant position.

- ➔2. *Review/Interview Process* – ~~The letters~~ All applications received will be reviewed by the Board of Education at ~~the next~~ a regularly scheduled Board meeting, or at a special meeting called for that purpose. The Board may select final candidates from the applicants, and these individuals will be interviewed in open session at a regular or special meeting of the Board to interview in open session, or the Board may decide not to interview candidates and make a final selection from the applications.
- ➔3. *Selection Process* – The Board will make appointment(s) will be made in an open session at the next Board meeting held subsequent to the interview process. Appointments shall must be made through a formal motion and that is seconded, and confirmed with an affirmative vote by a majority of the Board. This vote must be held in open session.
- ➔ ~~*Exclusion of Resigning Board Member*~~ – An individual who is resigning from or otherwise leaving the Board shall not participate in choosing his/ or her successor.
4. *Swearing In* – Once appointed, a person becomes a Board member by taking and signing the oath of office.
5. *Notification of Legal Responsibilities* – All appointed Board members will receive a notice of their obligations to file a personal financial disclosure statement and will be notified of the requirement to complete 16 hours of training.

* * * * *

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 12/15/1992

Revised:

Cross Refs: AA, School District Legal Status

Legal Refs: Mo. Const. art. VII, § 11
§ 162.261, RSMo.

West Plains R-VII School District, West Plains, Missouri

REFERENCE COPY

FILE: GBL
Critical

EXPLANATION: PERSONNEL RECORDS

This policy has been updated for clarity and to comply with the requirements of the Every Student Succeeds Act. This new federal law changed the information parents/guardians could access regarding their students' teachers. MSBA has now clearly stated the items parents/guardians may have access to upon request. In addition, MSBA has expanded this policy to clearly address how personnel records will be stored and maintained, which records employees may access, and limitations on individual Board member access to confidential personnel records.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

X	Board Secretary		Business Office		Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
X	Human Resources		Principals		Library/Media Center
	Health Services		Counselor		Special Education
	Transportation	X	Public Info/Communications		Technology

FILE: GBL
Critical

REFERENCE COPY

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FILE: GBL
Critical

PERSONNEL RECORDS

It is the intent of the Board of Education to maintain complete and current personnel files, ~~including all information necessary to comply with the Fair Labor Standards Act,~~ for all district employees. Personnel records will include, but are not limited to: documentation of necessary certifications and licenses; compensation records; documentation of benefits received or offered and overtime or compensatory time earned; performance evaluations; records of disciplinary actions; and other records the district determines are necessary to effectively manage the employment relationship and verify compliance with relevant state and federal laws. Personnel records will be retained in accordance with the Missouri Secretary of State's applicable retention manuals.

Confidentiality

The district creates and maintains personnel records for district purposes, and in general personnel records will only be available to district employees or independent contractors who are authorized by the district to access the information. In accordance with law, individually identifiable personnel records, performance ratings and records pertaining to employees, former employees or applicants for employment are closed and not accessible to the public. However, the names, positions, salaries and lengths of service of employees must be available to the public upon request. In addition, the district will provide access to personnel records to the district's legal counsel, to state and federal agencies with appropriate authority, and in situations where the record is used to defend the district in a legal or administrative action.

~~The file of an individual employee will be considered confidential information and a closed record, to the extent allowed by the law, and will only be available to authorized administrative personnel and to the employee. Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment are closed records under the Missouri Sunshine Law to the extent allowed by law. Pursuant to state law, the names, positions, salaries and lengths of service of all employees are public information and must be released upon request. In accordance with federal law, the district shall release to parents, upon request, information regarding the professional qualifications and degrees of teachers and the qualifications of paraprofessionals who are employed by a school receiving Title I funds and who provide instruction to their child at that school.~~

Storage

Personnel records will be stored in accordance with good data management practices and in such a manner that only authorized personnel who need to know the information as part of their duties with the district have access to the records. Files containing immigration records and ~~files containing~~ medical information regarding an employee will be kept separate from other personnel files.

Parent/Guardian Access

In accordance with federal law, at the beginning of each school year the district will notify the parents/guardians of each student attending any school receiving Title I funds that they may request information regarding whether the:

1. Student's teacher is certified to teach in the grade levels and subject areas in which the teacher provides instruction.
2. Student's teacher is teaching under emergency or other provisional certification status.
3. Student is provided services by a paraprofessional and, if so, the qualifications of the paraprofessional.

Employee Access

Upon request to and in the presence of the appropriate administrative official, any employee may inspect his or her own personnel file during regular working hours, with the exception of the ratings, reports and records created or obtained prior to the employment of the individual, including confidential placement papers and letters of reference.

Board Member Access

An individual Board member has no greater access to confidential personnel records than any member of the public unless the Board member has been granted access by action of the Board or is serving in a capacity that requires such access.

If an individual Board member wants to view an employee evaluation or other confidential personnel information, the Board member may ask for the item to be put on the agenda for the next closed Board meeting. At the meeting, the Board member must explain why he or she has requested access to the record. If access is granted by the Board, the record will be available for all Board members to view at the meeting.

Employment contracts are not considered confidential personnel records, and individual Board members may inspect or copy these contracts upon request.

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REFERENCE COPY

FILE: GBL
Critical

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 09/17/2002

Revised:

Cross Refs: AC, Prohibition against Discrimination, Harassment and Retaliation
BBFA, Board Member Conflict of Interest and Financial Disclosure
CBG, Evaluation of the Superintendent
CFB, Evaluation of Principals
EHBC, Privacy Protection
~~KBA, Public's Right to Know~~ KB, Public Information Program

Legal Refs: §§ 168.128, 610.021(13), RSMo.
Americans with Disabilities Act, 42 U.S.C. §§ 12101 - 12213
29 C.F.R. § 1630.14
Fair Labor Standards Act, U.S.C. §§ 201, ~~et seq.~~ - 216
29 C.F.R. Part 516
Immigration Reform and Control Act, 8 U.S.C. §§ 1324, ~~et seq.~~
~~No Child Left Behind Act of 2001~~ The Elementary and Secondary Education Act of
1965, 20 U.S.C. §§ 6301 - 7941 6312
Garcia v. San Antonio Metropolitan Transit Authority, 469 U.S. 528 (1985)

West Plains R-VII School District, West Plains, Missouri

REFERENCE COPY

FILE: GBLB
Critical

EXPLANATION: REFERENCES

This policy was revised to address a new requirement under the Every Student Succeeds Act (ESSA). In accordance with ESSA, district employees, contractors and agents who know or have probable cause to believe that an individual who has served as a district employee, contractor or agent has engaged in sexual misconduct with a minor or student in violation of law are prohibited from writing personal references for or otherwise providing assistance in obtaining new jobs to those individuals. As stated in the new policy language, there are exceptions. MSBA recommends that districts train their employees on this new requirement.

This policy was also revised to address situations where state or federal law requires disclosure of information to potential employers. For example, federal Department of Transportation regulations require employers to release the results of drug tests for transportation employees in some circumstances. *49 C.F.R. 40.331*.

MSBA has also revised this policy for clarity.

<i>MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.</i>					
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	Health Services		Counselor		Special Education
	Transportation		Public Info/Communications		Technology

FILE: GBLB
Critical

REFERENCE COPY

REFERENCE COPY

FILE: GBLB
Critical

REFERENCES

Definitions

Employee – Any staff member or student teacher of the West Plains R-VII School District.

Former Employee – An employee who was terminated or resigned or whose contract was nonrenewed; an employee who has been notified that his or her contract with the district will not be renewed or that the district is pursuing termination, even if the process has not been completed.

Potential Employer – Another school district, charter school, business or person seeking to hire a current or former employee or screening the current or former employee for a volunteer position, internship or other activity.

Reference – Information regarding the employment of, or services provided by, a current or former employee including, but not limited to, specific information regarding dates of employment or service, salary, job duties, performance or character.

Sexual Misconduct – Engaging in any conduct with a student, on or off district property, that constitutes the crime of sexual misconduct; illegal sexual harassment as defined in policy AC, as determined by the district; or child abuse involving sexual behavior, as determined by the Children's Division (CD) of the Department of Social Services.

General-

The district will maintain information regarding current and former employees as confidential within the limits of the law. Only the superintendent or a person or persons specifically designated by the superintendent may respond on behalf of the district to a reference request for a current or former employee. District employees must direct reference requests to the superintendent or designee. Upon request, employees will assist the superintendent or designee with the preparation of accurate reference information.

Employees other than the superintendent or designee may provide personal references, but by doing so, they are acting in their individual capacities and not as employees of the district. Employees providing personal references may not use district letterhead or otherwise indicate that the reference is sponsored by the district, but they may identify the working relationship they have or had with the current or former employee. The district will not endorse any reference provided outside the directives of this policy and is not responsible for providing legal advice or protection for unauthorized employees who provide references. In accordance with federal law, district employees, contractors and agents are prohibited from writing personal references or otherwise providing

assistance in obtaining a new job to any other school employee, contractor or agent who has been accused of sexual misconduct regarding a minor or student, as discussed later in this policy.

Content

In accordance with law, the following information about employees will be provided to any member of the public entity or person upon request:

1. Names
2. Positions
3. Salaries
4. Lengths of service

Unless otherwise required under this policy or by law, before providing a reference for a current or former employee, the superintendent or designee will verify that the employee consents to the release of further information. The district may obtain a blanket consent from the employee when the employee leaves the district, contact the employee when a request is made or rely on written consent provided through the application process.

Even with consent, unless otherwise authorized by the Board or the district's attorney, or unless the disclosure is otherwise required by law, the superintendent or designee may only provide the following factual information when requested, without offering opinions or commentary on job performance:

1. A description of the employee's job duties when employed.
2. Additional district-sponsored committees, activities or duties the employee volunteered for or was designated to perform.
3. Honors and awards received by the employee.
4. Factual information on work performance.
5. Whether the employee resigned or was nonrenewed or terminated. Based on documentation in the personnel file, potential employers will be notified if the employment was ended due to the financial condition of the district, a decrease in enrollment or reorganization of the department, school or district.
6. When requested, a "yes" or "no" answer to a question about whether the district would re-employ the current or former employee if an appropriate position existed or whether the superintendent would recommend re-employment.

REFERENCE COPY

FILE: GBLB
Critical

7. Allegations of sexual misconduct with a student as required below.

Disclosing Allegations of Sexual Misconduct to Other Public or Charter Schools

If a potential public or charter school employer requests a reference regarding a former employee whose job involved contact with children, the district will, in accordance with state law, notify the potential public or charter school employer if the employee was terminated, nonrenewed or allowed to resign in lieu of termination as a result of allegations of sexual misconduct with a student or as a result of such allegations being substantiated by the CD's State of Missouri's child abuse and neglect review board.

If a potential public or charter school employer contacts the district for a reference for any former employee about whom the CD has investigated allegations of sexual misconduct with a student and reached a finding of substantiated, the district will provide the results of the CD investigation to the potential public or charter school employer; regardless of whether the employee's job involved contact with children.

The district must provide these notifications regardless of whether the former employee has authorized the release of information. The district will provide due process as required by law prior to releasing information in accordance with this section, if feasible. The superintendent or designee is authorized to contact the district's attorney for advice on implementing this policy in accordance with law.

Prohibition against Assisting Employees, Contractors or Agents Accused of Sexual Misconduct

In accordance with law, district employees, contractors and agents who know or have probable cause to believe that an individual who has served as a district employee, contractor or agent has engaged in sexual misconduct with a minor or student in violation of law are prohibited from writing personal references for or otherwise providing assistance in obtaining a new job to those individuals.

This prohibition does not apply to the routine transmission of administrative and personnel files when that is part of the current employee's, contractor's or agent's duties. In addition, this prohibition does not apply if the information was properly reported to law enforcement and other relevant state, federal and local authorities, and:

1. The investigation was officially closed without action; or
2. The prosecutor or law enforcement entity determined there was insufficient information to establish probable cause; or

3. The individual was charged and acquitted or otherwise exonerated of the alleged misconduct;
or
4. The case or investigation remains open and no charges have been filed and no indictment has been issued within four years of the date on which the alleged misconduct was reported to law enforcement.

Recordkeeping

When the district is contacted for a reference for a current or former employee, the superintendent or designee will document the date, the name of the person and entity requesting the information, the person responding to the request, the method of disclosure, the information provided and, when applicable, the consent received.

In accordance with law, if the district responds to any requests in writing, the district will forward a copy of the written reference to the current or former employee at the employee's last known address.

Notice

The district will notify all current employees of this policy. The superintendent or designee will provide notification of the existence of this policy to all potential employers who contact the district for a reference. The notification must also include a statement that the district's responses are limited to the scope of this policy. The district will also provide copies of the policy to former employees upon request.

Immunity

Any district employee who is permitted under this policy to respond to requests for references regarding former employees and who communicates only the information authorized by this policy in good faith and without malice is entitled by law to immunity against any civil action for damages brought by the former employee arising out of the communication of such information, in accordance with law. District employees responding to requests for references in accordance with this policy may request the attorney general to defend them if sued.

* * * * *

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

REFERENCE COPY

FILE: GBLB
Critical

Adopted: 05/15/2012

Revised: 04/15/2014;

Cross Refs: AC, Prohibition against Discrimination, Harassment and Retaliation
BDC, Closed Meetings, Records and Votes
BDDL, Release of Information
JHG, Reporting and Investigating Child Abuse/Neglect

Legal Refs: §§ 162.068, 290.152, 610.021, RSMo.
The Elementary and Secondary Education Act of 1965, 20 U.S.C. § 7926
49 C.F.R. § 40.311
Jamison v. State Dept. of Soc. Serv., 218 S.W.3d 399 (Mo. 2007)

West Plains R-VII School District, West Plains, Missouri

REFERENCE COPY

FILE: GCPD
Critical

EXPLANATION: SUSPENSION OF PROFESSIONAL STAFF MEMBERS

This policy was revised to comply with House Bill 1432 (2016), which requires public employers such as school districts to provide employees placed on paid administrative leave due to misconduct with certain rights, including written notice of why the employee was put on leave. Most employees are also entitled to a hearing if they are not removed from administrative leave within 30 days. Please note that these rights apply regardless of whether the employee in question is under an employment contract, but they do not apply to probationary teachers.

Because the new law applies only to paid leave due to misconduct, and does not apply to unpaid involuntary leave or persons put on paid leave for reasons other than misconduct, MSBA has categorized these involuntary leaves as "suspensions" and has addressed them separately from the new administrative leave requirements.

MSBA has also made some changes to this policy regarding the due process required to suspend an employee.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

X	Board Secretary	X	Business Office		Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
X	Human Resources		Principals		Library/Media Center
	Health Services		Counselor		Special Education
	Transportation		Public Info/Communications		Technology

FILE: GCPD
Critical

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REFERENCE COPY

FILE: GCPD
Critical

SUSPENSION OF PROFESSIONAL STAFF MEMBERS

The Board delegates to the superintendent the authority to suspend ~~any~~ staff members **or put them on administrative leave** for any legal reason in accordance with district policy and law. An employee will be immediately suspended **or put on administrative leave** in situations where the superintendent or designee determines that suspension is necessary to prevent disruption to the education environment, protect the safety of the students, appropriately investigate alleged misconduct, or in other circumstances where suspension serves the district's interests.

Definitions

Administrative Leave – Involuntary paid leave, without charge to any annual or sick leave, due to misconduct or investigation of misconduct of an employee.

Suspension – Any involuntary leave, whether paid or unpaid, that is not administrative leave as defined in this policy.

Administrative Leave

The superintendent or designee may place any professional staff member on paid administrative leave. The superintendent's decision will stand approved unless reversed by the Board.

A probationary teacher is put on administrative leave when the district notifies the teacher. In accordance with law, the following process will be followed when any other employee is put on administrative leave:

1. Within seven days of placing an employee on administrative leave, the superintendent or designee will provide the employee with written notice of the general reason or reasons for being placed on administrative leave.
2. The superintendent or designee will inform the Board within 30 days after placing an employee on administrative leave of the reason or reasons for the employee's placement on leave. The superintendent or designee will provide an update on the status of the employee at every meeting thereafter.
3. If an employee is not removed from administrative leave within 30 days of being placed on leave, the district will hold a hearing within 60 days of the date the employee was first placed on leave. The hearing and determination may be continued for good cause but may not continue more than 180 days past the date the employee was placed on administrative leave. This hearing requirement does not apply to an employee who is put on paid administrative leave due to misconduct, or an investigation of misconduct, when the district refers such

misconduct to a law enforcement agency or another state or federal agency or when the law enforcement agency or other state or federal agency has commenced its own investigation of the misconduct for which the employee was placed on administrative leave.

Superintendent

The Board of Education may place the superintendent on paid administrative leave. The Board president or the district's attorney will provide the superintendent with written notice of the action within seven days of the Board's decision and will provide an update on the status of the superintendent's employment at every Board meeting until the issue is resolved. The superintendent may be subject to a hearing as outlined above to the same extent as other professional employees, as required by law.

Suspensions

Employees without Contracts

The superintendent may suspend, with or without pay, professional staff members who are not under contract. The superintendent shall report any such suspension to the Board of Education. The superintendent's decision will stand approved unless reversed by the Board.

Employees with Contracts

Employees with contracts may be suspended with pay in accordance with law, district policy and the employment contract when applicable.

Employees with contracts may be suspended without pay only after appropriate due process unless the employee consents in writing to a suspension without pay. Prior to suspending a professional staff member without pay during the term of a contract, the district will notify the employee of the charges, give the employee an opportunity to discuss the charges and inform the employee of the opportunity to appeal the suspension to the Board of Education. The employee must request an appeal within ten days of notice of suspension without pay. If the employee appeals, the employee may also be suspended with pay pending the appeal.

In general, pay will not be withheld until the Board renders its decision; unless an appeal has been waived or the employee consents in writing to a suspension without pay.

Special Circumstances Requiring Suspension or Administrative Leave

Pursuant to state law, any employee who strip searches a student in violation of law will be immediately suspended without pay and may be terminated. Prior to suspending placing an

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FILE: GCPD
Critical

~~professional staff member~~ employee with an employment contract on unpaid suspension, the district will notify the employee of the charges, give the employee an opportunity to discuss the charges and inform the employee of the opportunity to appeal the suspension to the Board of Education. If the Board reverses the suspension, the employee will be reimbursed for any pay withheld. ~~Depending on the length and nature of the suspension, the employee may receive additional due process as required by law.~~

If the district receives information that an employee has allegedly been involved in sexual misconduct with a student or any other child, the district may ~~place~~ suspend the employee ~~or place the employee~~ on administrative leave with pay pending an investigation. In accordance with law, the district will suspend or continue a suspension of an employee if the Children's Division (CD) of the Department of Social Services finds that an allegation of sexual misconduct with a student is substantiated, but the district may return the employee to his or her position if the finding is reversed by a court on appeal and becomes final. The district reserves the right to suspend, place on administrative leave or terminate an employee for any legal reason, including sexual misconduct, regardless of whether another agency or a court substantiates the claim. A hearing will be provided to an employee upon request when required by law.

* * * * *

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 11/17/1998

Revised: 03/15/2005; 01/18/2011; 05/15/2012; 05/19/2015;

Cross Refs: AC, Prohibition against Discrimination, Harassment and Retaliation
ILA, Test Integrity and Security
JFCF, Hazing and Bullying
JFCG, Hazing
JFG, Interrogations, Interviews and Searches
JHG, Reporting and Investigating Child Abuse/Neglect

Legal Refs: §§ 105.264, 162.068, 167.166, 168.071, .101 - .133, RSMo.
U.S. Const. amend. XIV

West Plains R-VII School District, West Plains, Missouri

REFERENCE COPY

FILE: GDPD
Critical

EXPLANATION: SUSPENSION OF SUPPORT STAFF MEMBERS

This policy was revised to comply with House Bill 1432 (2016), which requires public employers such as school districts to provide employees placed on paid administrative leave due to misconduct with certain rights, including written notice of why the employee was put on leave. In addition, most employees are also entitled to a hearing if they are not removed from administrative leave within 30 days. Please note that these rights apply regardless of whether the employee in question is under an employment contract.

Because the new law applies only to paid leave due to misconduct, and does not apply to unpaid involuntary leave or persons put on paid leave for reasons other than misconduct, MSBA has categorized these involuntary leaves as "suspensions" and has addressed them separately from the new administrative leave requirements.

MSBA has also made some changes to this policy regarding the due process required to suspend an employee.

MSBA has removed language regarding nonrenewal and termination from this policy and recoded it to policy GDPE.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

X	Board Secretary	X	Business Office		Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
X	Human Resources		Principals		Library/Media Center
	Health Services		Counselor		Special Education
	Transportation		Public Info/Communications		Technology

FILE: GDPD
Critical

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~~NONRENEWAL, SUSPENSION AND TERMINATION~~ OF SUPPORT STAFF MEMBERS

The Board delegates to the superintendent the authority to suspend staff members or put them on administrative leave for any legal reason in accordance with district policy and law. An employee will be immediately suspended or put on administrative leave in situations where the superintendent or designee determines that suspension is necessary to prevent disruption to the education environment, protect the safety of the students, appropriately investigate alleged misconduct, or in other circumstances where suspension serves the district's interests.

Definitions

Administrative Leave – Involuntary paid leave, without charge to any annual or sick leave, due to misconduct or investigation of misconduct of an employee.

Suspension – Any involuntary leave, whether paid or unpaid, that is not administrative leave as defined in this policy.

Administrative Leave

The superintendent or designee may place staff members on paid administrative leave. The superintendent's decision will stand approved unless reversed by the Board.

The following process will be followed when an employee is put on administrative leave:

1. Within seven days of placing an employee on administrative leave, the superintendent or designee will provide the employee with written notice of the general reason or reasons for being placed on administrative leave.
2. The superintendent or designee will inform the Board within 30 days after placing an employee on administrative leave of the reason or reasons for the employee's placement on leave. The superintendent or designee will provide an update on the status of the employee at every meeting thereafter.
3. If an employee is not removed from administrative leave within 30 days of being placed on leave, the district will hold a hearing within 60 days of the date the employee was first placed on leave. The hearing and determination may be continued for good cause but may not continue more than 180 days past the date the employee was placed on administrative leave. This hearing requirement does not apply to an employee who is put on paid administrative leave due to misconduct, or an investigation of misconduct, when the district refers such misconduct to a law enforcement agency or another state or federal agency or when the law

enforcement agency or other state or federal agency has commenced its own investigation of the misconduct for which the employee was placed on administrative leave.

Suspensions

Employees without Contracts

The superintendent may suspend, (with or without pay,) or terminate support staff members who are not under contract. The superintendent shall report any such termination or suspension to the Board of Education. The superintendent's decision will stand approved unless reversed by the Board.

~~Although support staff employees not employed under contract have no contractual right to continued employment from one academic term or year to the next, such employees may reasonably expect continued employment until notified otherwise.~~

Employees with Contracts

Nonrenewal

~~Unless otherwise required by law, the district may nonrenew the contracts of support staff by notifying the employee prior to entering into a new contract with the employee that his or her contract will not be renewed.~~

Suspension with Pay

~~Support staff members under contract may be suspended by the superintendent with pay in accordance with law. Suspensions with pay will stand approved unless reversed by the Board.~~ Employees with contracts may be suspended with pay in accordance with law, district policy and the employment contract when applicable.

Suspension without Pay

Support staff members employed under Employees with contracts may be suspended without pay by the superintendent during the term of such contract for violation of the policies of the Board of Education, for violation of state law, or for any other legal reason only after appropriate due process unless the employee consents in writing to a suspension without pay. Prior to suspending an employee without pay during the term of the contract, the district will notify the employee of the charges, give the employee an opportunity to discuss the charges and inform the employee of the opportunity to appeal the suspension to the Board of Education, unless the employee consents in writing to a suspension without pay. The employee must request an appeal within ten days of notice of suspension without pay. If the employee appeals, the employee may also be suspended with pay

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FILE: GDPD
Critical

pending the appeal. In general, pay will not be withheld until the Board renders its decision unless an appeal has been waived or the employee consents in writing to a suspension without pay. ~~If the employee appeals, the employee may still be suspended with pay in accordance with Board policy pending the appeal.~~

Termination

~~Support staff members employed under contract may be terminated during the term of such contract for violation of Board policies, violation of state law, or for any other legal reason. Prior to the termination, the district will notify the employee in writing of the charges and the action to be taken and shall give the employee an opportunity to discuss or rebut the charges.~~

~~Unless an employee's contract allows for termination for any reason at the end of a notice period, the employee may appeal the termination to the Board by filing a written notice of appeal with the superintendent within ten days after receiving the notice of charges.~~

~~The employee will be suspended but will continue to be paid until the time for appeal has expired, and if an appeal is taken, until the Board renders its decision unless the law requires the suspension to be without pay. If no appeal is taken, or if the Board terminates the employee after a hearing, the employee's pay will be docked retroactively for any period of suspension.~~

Termination Pursuant to Contract Terms

~~If an employee's contract allows for termination for any reason at the end of a notice period and such notice is given, the employee's contract rights shall expire in accordance with the contract. Notice of termination from the superintendent shall be deemed to be notice from the Board of Education and shall be effective for such purpose when given, unless later reversed by the Board.~~

Special Circumstances **Requiring Suspension or Administrative Leave**

~~Pursuant to state law, any employee who strip searches a student in violation of law will be immediately suspended without pay and may be terminated. Appropriate due process in accordance with law and this policy will be provided prior to suspending a staff member with an employment contract.~~ **Prior to placing an employee with an employment contract on unpaid suspension, the district will notify the employee of the charges, give the employee an opportunity to discuss the charges and inform the employee of the opportunity to appeal the suspension to the Board of Education. If the Board reverses the suspension, the employee will be reimbursed for any pay withheld.**

~~If the district receives information that an employee has allegedly been involved in sexual misconduct with a student or any other child, the district may place~~ **suspend** ~~the employee~~ **or place the employee** on administrative leave pending an investigation. In accordance with law, the district

will suspend or continue a suspension of an employee if the Children's Division (CD) of the Department of Social Services finds that an allegation of sexual misconduct with a student is substantiated, but the district may return the employee to his or her position if the finding is reversed by a court on appeal and becomes final. ~~Regardless, t~~ The district reserves the right to suspend, place on administrative leave or terminate an employee for any legal reason, including sexual misconduct, regardless of whether another agency or a court substantiates the claim. A hearing will be provided to an employee upon request when required by law.

~~If a former district employee whose job involved contact with children was terminated, nonrenewed or allowed to resign in lieu of termination as a result of an allegation of sexual misconduct with a student, or as a result of such allegations being substantiated by the CD's child abuse and neglect review board, the district is required by law to release information regarding the sexual misconduct to a potential public school or charter school employer who contacts the district regarding the former employee. In addition, if the CD substantiates a complaint of sexual misconduct with a student against a former employee of the district, the law requires the district to release the results of the CD investigation to any potential public school or charter school employer who contacts the district.~~

~~When employment ends as a result of an allegation of sexual misconduct with a student, the district will provide appropriate due process prior to the release of information regarding the sexual misconduct to a potential public school or charter school employer, if feasible. The superintendent or designee is authorized to consult with the district's attorney to determine the appropriate level of due process to provide.~~

~~For the purposes of this policy, employees are considered "former employees" if they have resigned, been terminated, had their contracts nonrenewed, or been notified that their contracts with the district will not be renewed or that the district is pursuing termination, even if the process has not been completed.~~

* * * * *

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 12/20/1994

Revised: 03/15/2005; 01/18/2011; 05/15/2012; 05/19/2015;

Cross Refs: AC, Prohibition against Discrimination, Harassment and Retaliation
FC, School Closings, Consolidations and Reorganizations

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FILE: GDPD
Critical

~~HPA, Employee Walkouts, Strikes and Other Disruptions~~
ILA, Test Integrity and Security
JFCF, ~~Hazing and Bullying~~
JFCG, Hazing
JFG, Interrogations, Interviews and Searches
JHG, Reporting and Investigating Child Abuse/Neglect

Legal Refs: §§ **105.264**, 162.068, 167.166, RSMo.
U.S. Const. amend. XIV

West Plains R-VII School District, West Plains, Missouri

REFERENCE COPY

FILE: GDPE
Critical

EXPLANATION: NONRENEWAL AND TERMINATION OF SUPPORT STAFF MEMBERS

This is a NEW policy code, but most of the content is not new. MSBA has removed the language related to nonrenewal and termination from policy GDPD and recoded it here. Policy GDPD now exclusively covers suspensions of support staff members.

MSBA has also revised this policy language for clarity and to give districts more flexibility when terminating a contracted employee. Districts that do not provide employment contracts to support staff may delete the "Employees with Contracts" section.

MSBA also clarified the language regarding the child abuse and neglect review board. This review board is appointed by the governor and is not under the umbrella of the Department of Social Services.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

X	Board Secretary	X	Business Office		Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
X	Human Resources		Principals		Library/Media Center
	Health Services		Counselor		Special Education
	Transportation		Public Info/Communications		Technology

FILE: GDPE
Critical

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REFERENCE COPY

FILE: GDPE
Critical

NONRENEWAL AND TERMINATION OF SUPPORT STAFF MEMBERS

Employees without Contracts

The superintendent may terminate support staff members who are not under contract. The superintendent shall report any such termination to the Board of Education. The superintendent's decision will stand approved unless reversed by the Board.

Although support staff employees not employed under contract have no contractual right to continued employment from one academic term or year to the next, such employees may reasonably expect continued employment until notified otherwise by the superintendent or designee.

Employees with Contracts

Nonrenewal

Unless otherwise required by law, the district may nonrenew the contracts of support staff by notifying the employee prior to entering into a new contract with the employee that his or her contract will not be renewed.

Termination

Support staff members employed under contract may be terminated during the term of such contract for violation of Board policies, violation of state law or for any other legal reason. Prior to the termination, the district will notify the employee of the charges and shall give the employee an opportunity to discuss or rebut the charges.

Unless an employee's contract allows for termination for any reason at the end of a notice period, the employee may appeal the termination to the Board by filing a written notice of appeal with the superintendent after receiving the notice of charges and within the time frame specified by the superintendent or designee.

If an appeal is taken, the employee will continue to be paid until the Board renders its decision. If the Board terminates the employee after a hearing, the district may dock any pay it owes the employee back to the date the employee was initially notified of the termination.

Termination Pursuant to Contract Terms

If an employee's contract allows for termination for any reason at the end of a notice period and such notice is given, the employee's contract rights shall expire in accordance with the contract. Notice

of termination from the superintendent shall be deemed to be notice from the Board of Education and shall be effective for such purpose when given unless later reversed by the Board.

Special Circumstances

If a former district employee whose job involved contact with children was terminated, nonrenewed or allowed to resign in lieu of termination as a result of an allegation of sexual misconduct with a student, or as a result of such allegations being substantiated by the State of Missouri's child abuse and neglect review board, the district is required by law to release information regarding the sexual misconduct to a potential public school or charter school employer who contacts the district regarding the former employee. In addition, if the CD substantiates a complaint of sexual misconduct with a student against a former employee of the district, the law requires the district to release the results of the CD investigation to any potential public school or charter school employer who contacts the district.

When employment ends as a result of an allegation of sexual misconduct with a student, the district will provide appropriate due process prior to the release of information regarding the sexual misconduct to a potential public school or charter school employer, if feasible. The superintendent or designee is authorized to consult with the district's attorney to determine the appropriate level of due process to provide.

For the purposes of this policy, employees are considered "former employees" if they have resigned, been terminated, had their contracts nonrenewed, or been notified that their contracts with the district will not be renewed or that the district is pursuing termination, even if the process has not been completed.

* * * * *

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted:

Revised:

Cross Refs: AC, Prohibition against Discrimination, Harassment and Retaliation
FC, School Closings, Consolidations and Reorganizations
HPA, Employee Walkouts, Strikes and Other Disruptions
ILA, Test Integrity and Security

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FILE: GDPE
Critical

JFCF, Bullying
JFCG, Hazing
JFG, Interrogations, Interviews and Searches
JHG, Reporting and Investigating Child Abuse/Neglect

Legal Refs: §§ 162.068, 167.166, RSMo.
U.S. Const. amend. XIV

West Plains R-VII School District, West Plains, Missouri

REFERENCE COPY

FILE: IGCE
Critical

EXPLANATION: DISTRICT-SPONSORED INSTRUCTION OPTIONS (K–12 Districts)

MSBA has updated this policy to reflect the changes in the updated version of the "Graduation Requirements for Students in Missouri Public Schools" published by the Department of Elementary and Secondary Education (DESE) and available here:

<http://dese.mo.gov/sites/default/files/Graduation%20Handbook.pdf>.

Specifically, the changes include the requirement that the district may not count postsecondary courses in which students are dually enrolled as part of the district's curricular offerings unless the district pays the essential costs for the postsecondary student, including tuition.

MSBA has also changed the policy to indicate that students may or may not receive pay for their participation in the Career Exploration and Cooperative Career Education Programs. Previously the DESE guidance stated that the students could not be paid, but that guidance has been changed.

MSBA has removed the reference to the MSBA Online Learning Consortium, which no longer exists.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

	Board Secretary		Business Office		Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
	Human Resources	X	Principals		Library/Media Center
	Health Services	X	Counselor		Special Education
	Transportation		Public Info/Communications	X	Technology

FILE: IGCE
Critical

REFERENCE COPY

DISTRICT-SPONSORED INSTRUCTION OPTIONS

(K–12 Districts)

The West Plains R-VII School District strives to provide a diverse range of courses to meet student needs and interests. In addition to traditional course options, the district encourages staff to seek nontraditional methods of instruction to assist students toward graduation and vocational preparation. Staff are particularly encouraged to seek nontraditional alternatives to provide a wider range of courses for students. In addition, the district may utilize diverse instruction options for homebound students, students under long-term suspension or other students the district determines to be in need of alternative programming instructional arrangements.

Nontraditional instruction may include off-campus instruction, virtual instruction or other instructional experiences outside the regular classroom setting. Before arranging for course credit for nontraditional instruction, staff must verify that such instruction is eligible for state aid and is consistent with the instructional goals of the district.

Unless otherwise required by law, participation in nontraditional instruction programs is a privilege. Students who do not succeed in alternative instructional environments may be transferred to other programs, including the district's standard program. Students are subject to district discipline while participating in nontraditional courses. Unless otherwise required by law or approved by the superintendent or designee, students who fail to complete a course, drop out without district permission or are expelled from a course will not be allowed to take another nontraditional course at district expense.

Virtual Instruction

The district may offer virtual courses to enrolled students through district staff or by contracting through a vendor. In addition, the district may pay for a student to enroll in courses provided through ~~the Missouri School Boards' Association (MSBA) Online Learning Consortium~~, Mizzou K–12 Online, the Missouri Virtual Instruction Program (MoVIP) or other providers approved by the Board.

In order for the district to enroll a student in virtual instruction under this policy, the student must currently be enrolled in the district and remain enrolled in the district throughout the course until credit is earned. A district counselor must approve the course as academically appropriate for the student and must determine that the course will not hinder the student's progress toward timely graduation. All grades and credits earned through district-sponsored virtual instruction will be accepted as if earned within the district. The district will collect state funding to the extent possible for resident students enrolled in virtual instruction.

Dual Enrollment

In addition to offering dual credit courses, the district may enter into an agreement with a Missouri public community college or public or private four-year college or university to offer students postsecondary courses on the postsecondary school's campus at the district's expense. Students will receive both high school and college credit.

Postsecondary courses in which students are dually enrolled may be counted as part of the district's curricular offerings only if the district pays the essential costs of tuition, fees and books and provides transportation at no cost to students.

Academic/Curriculum-Based Service Learning

The district may offer academic/curriculum-based service learning that allows students to engage in community service with the opportunity to enrich the learning experience, teach civic responsibility and strengthen communities. The program must have a related instructional component at the high school and be supervised by an appropriately certificated staff member. Students will receive credit as part of a core curriculum class or as an elective class. Students will not be paid for service-learning projects.

School Flex Program

The district may participate in a program that allows a student to be employed or attend an off-campus college or a technical/career program while still being considered a full-time student of the school district. The program is only open to juniors and seniors who have approval from the principal and their parents/guardians. To participate in the program, the student must:

1. Have a written career/academic plan that meets the Department of Elementary and Secondary Education's criteria for a personal plan of study.
2. Attend the district a minimum of two instructional hours per school day.
23. Pursue a timely graduation.
34. Provide evidence of college or technical/career education enrollment and attendance or proof of employment and labor that is aligned with the student's "career academic plan" developed in conjunction with the district.
45. Refrain from being expelled or suspended while participating in the program.
56. Pursue ~~course and credit~~ regular requirements for a diploma.

REFERENCE COPY

FILE: IGCE
Critical

67. Maintain a 95 percent attendance rate.

A student ~~will not~~ participating in the school flex program will be considered a full-time student of the district and may receive academic credit for his or her off-campus education or employment under this program, but the student will be considered a full-time student of the district.

Other Off-Campus Programs

The district may offer the following off-campus learning experiences to juniors and seniors subject to state approval:

1. Academic Programs – The district may offer academic courses that include an off-campus, applied knowledge component. Students will receive elective credit for the course, and no more than two units of credit may be awarded in any school year. Students may ~~not~~ receive payment for their off-campus experience and must be supervised by an appropriately certificated staff member.
2. Career Exploration Programs – The district may offer programs to assist students in career exploration by exposing them to a variety of occupations practiced at the job site. The program will have a related instructional component at the high school and will be supervised by an appropriately certificated staff member. Students will receive elective credit, and no more than two units of credit may be awarded each school year. Students may ~~not~~ be paid for the work performed in association with the program.
3. Cooperative Career Education Programs – The district may design programs to provide structured, off-campus work experiences in a controlled environment along with related vocational and academic instruction. The program will have a related instructional component at the high school and will be supervised by an appropriately certificated staff member. Students will receive elective credit, and no more than two units of credit may be awarded during any school year. The student must be considered an employee for the work performed and may receive payment for services provided.
4. Work Experience for Students with Disabilities – The district may organize or participate in work experience programs for students who have individualized education programs (IEPs) that indicate the need for work experience. These work experiences may occur through a Cooperative Work Experience Program ("COOP") or a Sheltered Workshop Program. Students must be enrolled in and receiving related instruction before receiving credit for the off-campus experience. Students may participating in a COOP must be paid for their off-campus work and will receive no more than two elective credits per year or twice the number of credits granted for related instruction, whichever is less.

FILE: IGCE
Critical

REFERENCE COPY

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Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 11/20/2007

Revised: 04/20/2010; 04/16/2013;

Cross Refs: JEA, Compulsory and Part-Time Attendance

Legal Refs: §§ 160.539, 161.670, 162.1250, 167.223, RSMo.
5 C.S.R. 20-100.230

West Plains R-VII School District, West Plains, Missouri

REFERENCE COPY

FILE: IKF
Critical

EXPLANATION: GRADUATION REQUIREMENTS

MSBA has updated this policy to reflect the changes the Department of Elementary and Secondary Education (DESE) implemented in its "Graduation Requirements for Students in Missouri Public Schools." Specifically, the guidance allows the district to waive some academic credit for students who complete a program of career and technical education (CTE) studies. The policy also reflects DESE's changes with regard to the ability of a student taking an agricultural or CTE course of study to substitute certain courses with agricultural or CTE courses. MSBA has simplified the sections regarding transfer of credits to simply refer to DESE guidance on the subject.

The changes to this policy also reflect the new requirements brought about through Senate Bill 638 (2016). Prior to graduating, students must receive 30 minutes of cardiopulmonary resuscitation (CPR) instruction and training in the Heimlich maneuver or other first aid for choking.

Section 170.345, RSMo., now requires students entering the ninth grade after July 1, 2017, to pass an exam on the provisions and principles of American civics prior to graduating. The examination shall consist of 100 questions similar to the 100 questions used for the U.S. Citizenship Test. The exam may be included in any other examination administered on the provisions and principles of the U.S. and Missouri Constitutions and in American history and American institutions. The test may be administered online. Students with individualized education programs (IEPs) are permitted to waive this requirement if the student's IEP team recommends it.

Senate Bill 620 (2016) created the CTE certificate. A student entering high school in the 2017–18 school year and after may earn the CTE certificate in addition to his or her high school graduation diploma. The new law requires the State Board of Education to establish the minimum requirements for the certificate and also requires the State Board to work with local districts to ensure tracking does not occur. Districts may determine the curriculum, programs of study and course offerings based on the needs and interests of the students. Districts are not required to offer the courses necessary for a CTE certificate, but MSBA has added language to this policy referencing it. If the district does not intend to offer a CTE certificate, the district may remove this language from this sample policy.

MSBA has added to the graduation requirements a statement that the student has taken all required end-of-course exams. Although not required by law or DESE, many districts prefer to include a requirement that the student has taken all required exams. The district is free to remove this requirement.

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MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

	Board Secretary		Business Office		Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
	Human Resources	X	Principals		Library/Media Center
	Health Services	X	Counselor		Special Education
	Transportation		Public Info/Communications		Technology

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GRADUATION REQUIREMENTS

The Board of Education for the West Plains R-VII School District establishes the following graduation policy and instructs the administration to develop all necessary procedures for proper implementation.

Requirements

A student must meet the following requirements in order to graduate from the West Plains R-VII School District, unless ~~the stated exceptions apply~~ **otherwise exempted**. The student must:

1. Complete a total of 25 credits, including credits required by the State Board of Education.
2. Pass proficiency exams concerning American ~~H~~history, American ~~I~~nstitutions, **American civics**, and the Missouri and the U.S. Constitutions.
3. Successfully complete a course of instruction of at least one semester in length on the institutions, branches and functions of the government of the state of Missouri, including local governments, the U.S. government and the electoral process.
4. Have earned credit in the West Plains R-VII School District's educational program between the ninth and twelfth grades.
5. **Have taken all required end-of-course (EOC) exams.**
6. **Have received 30 minutes of cardiopulmonary resuscitation (CPR) instruction and training in the proper performance of the Heimlich maneuver or other first aid for choking.**

Exceptions

1. Graduation requirements for a student with a disability receiving special education services pursuant to the Individuals with Disabilities Education Act (IDEA) may be determined according to the student's individualized education program (IEP).
2. Students transferring from ~~another accredited Missouri school as a junior or senior who cannot reasonably complete the district's requirements may be permitted to graduate based on the successful completion of a program of studies that would have met the graduation requirements at the school formerly attended, including the requirements of (2) and (3) above~~ **other Missouri school districts or charter schools, private or parochial schools, home schools, unaccredited schools, and schools in other states or countries will have their credits**

transferred in accordance with guidance from the Department of Elementary and Secondary Education (DESE).

3. The district will waive the requirement to pass proficiency exams concerning American History, American Institutions, American civics, and the Missouri and U.S. Constitutions for students who transfer from another state if they can document the successful completion of a course of instruction in the institutions, branches and functions of state government, including local governments, the U.S. government and the electoral process. Such instruction must have been completed in grades nine through twelve.
4. ~~Students who transfer from another state or country or an unaccredited private, public or home school and who are placed in the ninth grade will be required to meet all established graduation requirements. If such a student is placed in the tenth grade or higher, the district will work with the student and the parents/guardians to develop a program of studies that will result in graduation if successfully completed.~~
5. ~~Graduation requirements for foster care students will be modified or waived in accordance with law and Board policy IGBE.~~
65. Eligible students who successfully complete the Missouri Option Program (formerly the GED Option Program) will be awarded a high school diploma.

Earning Credit

1. The superintendent or designee is directed to assign credit values for courses offered by or through the school district and to develop formulas and procedures for awarding credit to transfer students who transfer from a district that uses a different standard for awarding credit.
2. The West Plains R-VII School District recognizes units of credit obtained through accredited schools and school districts, including credits earned through correspondence courses or courses delivered primarily through electronic media, such as satellite video, cable video or computer-driven or online courses. For the purposes of this policy, an "accredited school" is the Missouri Virtual Instruction Program (MoVIP); a private agency where students with disabilities are placed by a public school; or any school or school district accredited by the Missouri Department of Elementary and Secondary Education (DESE), the North Central Association of Colleges and Schools (NCA) AdvancED, the Independent Schools Association of the Central States (ISACS) or the University of Missouri Committee on Accredited Schools-Non-Public (CAS). If a school or school district is located in another state or country, that school or school district must be accredited by that state's or country's department of education, NCA AdvancED, ISACS or the equivalent agencies.

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3. The district may waive one unit of academic credit in ~~communication~~ English language arts, math, science or social studies, whichever is most appropriate, for students who successfully complete an eligible three-unit career/technical program. Students must request this credit waiver prior to enrolling in the career/technical program for which the waiver is sought. Students must take the end-of-course exam required for any waived course.
4. In addition to the waiver of credit above, a student may fulfill one unit of academic credit with a district-approved agriculture or career and technical education course for any English language arts, mathematics, science or social studies unit required for high school graduation in any combination up to fulfilling one requirement in each of the four subject areas. The substitution may not be made for courses that require an end-of-course statewide assessment. Unless otherwise waived by law, students who substitute certain courses with agricultural or career and technical courses are still required to complete a course of study of at least one semester in length covering the institutions, branches and functions of the government of the state of Missouri, including local governments, and of the government of the United States and the electoral process.
45. Students may earn advanced-standing credit by successfully completing high-school level courses prior to entering the ninth grade. Advanced-standing credit may be counted toward meeting all graduation requirements, including state minimum requirements.
56. Students may earn credit for a subject that has been embedded into another subject-area course in accordance with guidelines established by DESE.
67. ~~The district will award credit to students who can demonstrate mastery of competencies for a particular course by successfully completing a district-approved mastery assessment tool.~~ The superintendent or designee may approve credit earned on a proficiency basis if a student is able to demonstrate mastery of the competencies for a particular course and if state requirements are met for a quality, competency-based credit system.
78. Students may earn credit by other means as approved by the Board and in accordance with law.

Diplomas

Students will be awarded either a diploma or a certificate of attendance in accordance with this policy and as permitted by law.

A student in the household of an active duty member of the military, including some veterans who are deceased or injured as defined by law, who transfers to the West Plains R-VII School District from another state at the beginning of or during his or her senior year who will not meet the

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graduation requirements of the district **West Plains R-VII School District** by the end of the senior year will receive a diploma from the sending school district if the student is able to meet the graduation requirements of the sending district. Representatives from the West Plains R-VII School District and the sending district will work with the student to facilitate this alternative. If the sending district refuses to cooperate, the West Plains R-VII School District will use best efforts to allow the student to graduate by the end of the senior year.

Foster care students will be awarded a diploma in accordance with law and Board policy **IGBE**.

Students who complete the district's graduation requirements while under the jurisdiction of the juvenile court will be awarded a high school diploma even if the student completes the requirements in a different school district.

In addition to receiving their graduation diploma, students may earn a career and technical education certificate (CTE) if they meet the standards created by the State Board of Education.

* * * * *

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 02/24/1998

Revised: 11/18/2003; 11/20/2007; 05/21/2008; 01/20/2009; 04/20/2010; 04/16/2013;

Cross Refs: JECC, Assignment of Students to Grade Levels/Classes

MSIP Refs: **6R.3**

Legal Refs: §§ 160.1990, .2000, 161.670, 167.019, 170.011, **.029, .310, .345**, 171.171, RSMo.
5 C.S.R. 20-100.230
5 C.S.R. 20-500.330

West Plains R-VII School District, West Plains, Missouri

REFERENCE COPY

FILE: JCB
Critical

EXPLANATION: INTRADISTRICT TRANSFERS

Districts with multiple attendance areas for any grade (more than one elementary, middle school, high school, etc.) should have this policy. If your district does not have multiple attendance areas, this policy is not needed.

MSBA has rewritten this policy for clarity and to remove the reference to the No Child Left Behind Act of 2001 (NCLB). The Elementary and Secondary Education Act was reauthorized as the Every Student Succeeds Act (ESSA) in December 2015 and will go into effect in the 2017–18 school year. MSBA has decided to use the more generic legal reference to the "Elementary and Secondary Education Act of 1965" so that this and other policies do not need to be revised in the future simply because a new name has been assigned to the same law.

MSBA has also revised this policy to add a reference to the district's obligations to homeless students. The McKinney-Vento Homeless Assistance Act requires districts to determine which school a homeless student should attend by looking at the best interests of the student. There is a preference for attending the student's "school of origin." This might require the district to enroll a student in a school that is different than the school assigned to the student's current residence. The details of the district's obligations to homeless students are outlined in policy IGBCA.

MSBA has removed references to transfers between school buildings due to a school being identified as a school in need of improvement. These transfers were initially required under NCLB. If a school was identified as "in need of improvement," the district was required to notify parents and students that they could request to transfer to another district school that was not so labeled.

Under the ESSA, schools will still be identified by the Department of Elementary and Secondary Education (DESE) for comprehensive support and improvement. However, under the new law the district is not required to allow students attending those schools to transfer to other district buildings that are not so identified. Districts may allow the transfers, but they are not required to do so.

MSBA suspects that most districts will not want to allow students to transfer between buildings. Further, many districts do not have multiple options for each grade level and therefore there is no school to which students could transfer. For these reasons, this policy does not include the option to transfer out of a school identified for improvement. Districts that want that option should add the following language to the end of the policy:

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Students enrolled in a school identified under federal law for comprehensive support and improvement may transfer to another district school that has not been so identified as long as the transfer will not result in overcrowding or excessive class sizes. If multiple students request to be transferred, the district will give priority to the lowest-achieving students from low-income families as determined by the district. Once a student transfers to another district school, the student will be permitted to remain in that school until the student has completed the highest grade in that school.

Federal law still requires districts to allow students to transfer if a school building is designated as "persistently dangerous" under state and federal law. MSBA has left this language in the policy but has moved it to the end in a less prominent location. Thankfully, very few schools are labeled persistently dangerous in Missouri.

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	Human Resources	X	Principals		Library/Media Center
	Health Services	X	Counselor		Special Education
	Transportation		Public Info/Communications		Technology

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FILE: JCB
Critical

INTRADISTRICT TRANSFERS

~~All students must transfer between district schools when their residence changes to a different attendance area, unless exempted by the superintendent or designee. Further, the district maintains the ability to transfer students between schools as needed.~~

~~Students with disabilities may be assigned to attend a school outside the student's attendance area by the Section 504 team or pursuant to the student's individualized education program (IEP). Administrators participating in these decisions will notify the admissions office as soon as the decision is made to place a student outside his or her attendance area.~~

~~The superintendent or designee may direct the intradistrict transfer of students for the health, safety or welfare of the student, to maintain discipline and safety in the schools, to better meet the educational needs of the student or to address overcrowding in school.~~ The Board will establish attendance areas for all of the district's school buildings, and students who live within an attendance area will be required to enroll in the designated building unless one of the following exceptions applies.

Reassignment

The superintendent or designee may reassign a student to a different building for the health, safety or welfare of the student, to maintain discipline and safety in the schools, to better meet the educational needs of the student or to address overcrowding in school.

Students with Disabilities

Students with disabilities may be assigned to attend a school outside their attendance area by their Section 504 team or pursuant to their individualized education programs (IEPs). Administrators participating in these decisions will notify the admissions office as soon as the decision is made to place a student outside his or her attendance area.

Homeless Students and Students in Foster Care

As required by law, students placed in foster care or students who qualify as homeless may attend or continue to attend the school of origin when it is determined that it is in the student's best interest, even when the student is placed in a home or temporarily resides in a home in another attendance area or in another school district.

Transfer Requests

A student or his or her parent/guardian may submit a request to transfer the student to a different district school. Student transfer requests must be submitted to the district school prior to the beginning of the new semester and will be contingent on available space and eligibility as determined by the district. Once a student has begun attendance at a school, he or she cannot transfer to another school until the next semester begins unless the student's residence changes to a new attendance area or unless otherwise required by law. Transportation will not be provided to students transferring to schools outside the student's attendance area unless required by law.

Transfers Allowed by Federal Law

Students enrolled in a school identified as persistently dangerous pursuant to federal and state law may transfer to another public school within the district that has not been so identified. A student who has been a victim of a violent criminal offense on school property as defined by state regulation may transfer to another public school in the district upon request.

* * * * *

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 09/17/2002

Revised: 03/16/2004; 05/21/2013;

Cross Refs: FC, School Closings, Consolidations and Reorganizations
IGBA, Programs for Students with Disabilities
IGBCA, Programs for Homeless Students
IGBE, Students in Foster Care

Legal Refs: § 162.1190, RSMo.
5 C.S.R. 20-100.210
Individuals with Disabilities Education Act, 20 U.S.C. §§ 1400 - 1417
The Rehabilitation Act of 1973, Section 504, 29 U.S.C. § 794
Americans with Disabilities Act, 42 U.S.C. §§ 12101 - 12213
~~No Child Left Behind Act of 2001~~ The Elementary and Secondary Education Act of 1965, 20 U.S.C. §§ 6301 - 7941, 6311, 7912
McKinney-Vento Homeless Education Assistance Improvements Act of 2001, 42 U.S.C. §§ 11431 - 11435
34 C.F.R. Part 104

REFERENCE COPY

FILE: JCB
Critical

34 C.F.R. Part 300

West Plains R-VII School District, West Plains, Missouri

REFERENCE COPY (Version 1)

FILE: JCC
Critical

EXPLANATION: INTERDISTRICT TRANSFERS (K–12 Districts)

This version of JCC is for K–12 districts only. K–8 districts should use version two.

This is a **NEW** policy for district consideration. It was previously considered supplemental, and not all districts will have a copy in their manual. MSBA is now recommending that all districts have this policy in their core manual.

Students who are residents of K–8 districts where there is no high school or students who reside in a district that has been determined unaccredited by the State Board of Education may attend school in a school district located in the same county or an adjoining county, and the district of residence will pay the tuition. Senate Bill 638 (2016) now allows these students to also attend an approved charter school located in the same county or an adjoining county. This policy was revised to recognize this change in the law.

An "approved" charter school is defined as one that has existed for less than three years or a charter school with a three-year average score of 70 percent or higher on its annual performance report (APR).

Currently there is only one district in Missouri that is classified as unaccredited by the State Board of Education.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

	Board Secretary	X	Business Office		Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
	Human Resources	X	Principals		Library/Media Center
	Health Services	X	Counselor		Special Education
	Transportation		Public Info/Communications		Technology

FILE: JCC
Critical

REFERENCE COPY (Version 1)

INTERDISTRICT TRANSFERS (K–12 Districts)

The West Plains R-VII School District provides an excellent education to students within the boundaries of the district, near the students' homes and families, and therefore does not encourage or support interdistrict transfers except in the following situations.

Specialized Services

On occasion, students with disabilities require specialized services that are not offered in the West Plains R-VII School District or are more efficiently offered in another district. In those situations, and at the discretion of the district, the district may contract with another district to provide the necessary services to the student. The student will stay enrolled in the West Plains R-VII School District.

Residential Placements in other Districts

When a resident student of the West Plains R-VII School District is placed in programs or facilities in another district by the Missouri Department of Mental Health, the Department of Social Services or a court order, and the placement results in the student living in a different district, the student is still considered a resident of the West Plains R-VII School District, but the district in which the student is living is responsible for educating the student. The West Plains R-VII School District will pay the educating district an amount equal to the average sum produced per child by the West Plains R-VII School District's local tax effort.

Homeless Students and Students in Foster Care

In accordance with law, when it is in the best interest of a student who is in foster care or identified as homeless to attend his or her school of origin and that school is in another district, the West Plains R-VII School District will assist the other district with the transfer and provide transportation when required to do so.

Loss of Accreditation

In accordance with law, if the Missouri State Board of Education declares the West Plains R-VII School District unaccredited, the district will pay the tuition for resident students to attend an accredited Missouri public school or an approved charter school in the same county as the West Plains R-VII School District or an adjoining county. The student must be currently enrolled in the West Plains R-VII School District or the parent/guardian must first register with the district and verify residence in the district. The parents/guardians must notify the West Plains R-VII School District annually by February 1, in writing and on a form provided by the district, that they are

seeking transfer of the student to another district. The West Plains R-VII School District will not recognize the transfer or pay tuition for the transfer unless these steps are followed. All parents/guardians of transfer students under this section must annually verify residence with the West Plains R-VII School District before the district will recognize the transfer.

In accordance with law, the district will designate one or more accredited districts or approved charter schools to which the district will provide transportation. Parents/Guardians seeking to send a student to an eligible accredited district or approved charter school to which the West Plains R-VII School District does not provide transportation are responsible for providing the student's transportation, but the district will pay the tuition.

* * * * *

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted:

Revised:

Cross Refs: IGBA, Programs for Students with Disabilities
IGBCA, Programs for Homeless Students
IGBE, Students in Foster Care

Legal Refs: §§ 167.126, .131, .241, RSMo.
Individuals with Disabilities Education Act, 20 U.S.C. §§ 1400 - 1417
34 C.F.R. Part 300
McKinney-Vento Homeless Education Assistance Improvements Act of 2001, 42 U.S.C. §§ 11431 - 11435
The Rehabilitation Act of 1973, Section 504, 29 U.S.C. § 794
34 C.F.R. Part 104
Breitenfeld v. Sch. Dist. of Clayton, 399 S.W.3d 816 (Mo.banc 2013)

West Plains R-VII School District, West Plains, Missouri

REFERENCE COPY

FILE: JFCL
Critical

EXPLANATION: A+ SCHOOLS PROGRAM

MSBA has revised this policy for clarity and to address changes to the A+ Scholarship Program made by the Coordinating Board of Higher Education by amending regulation 6 C.S.R. 10-2.190. This regulation now requires students to have maintained good citizenship throughout high school, not just the last three years.

MSBA has also changed some references in this policy from "A+ Schools Program" to "A+ Scholarship Program" to reflect terminology used to refer to the program in state regulations and by the Department of Higher Education. However, since most schools refer to their local program as the "A+ Schools Program," MSBA has not changed the policy title or references to the local program run within the district.

Senate Bill 638 (2016) created § 170.350, RSMo., which allows the district to include "in the student's record of good citizenship" for the A+ program the fact that the student participated in the Constitution Project of the Missouri Supreme Court. MSBA did not include this factor in this policy because this policy presumes that all students are good citizens until proven otherwise. However, districts may add this factor to the policy if they wish.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

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	Health Services	X	Counselor		Special Education
	Transportation		Public Info/Communications		Technology

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A+ SCHOOLS PROGRAM

The West Plains R-VII School District encourages its students to further their education and training after they graduate from the district. For that reason, the district will participate in the state A+ Scholarship Program to provide students an opportunity to attend postsecondary education at a low cost. The district will follow the requirements as established by state law and regulation for the implementation and administration of the A+ Schools Program. The district shall employ an A+ Schools Program coordinator, as required by law.

Program Goals

The West Plains R-VII School District has established the following goals and performance standards:

1. All students graduate from high school.
 - ▶ Encourage all students to graduate from high school.
2. All students complete a selection of high school studies that is challenging and for which there are identified learning expectations.
 - ▶ Ensure that students complete courses of challenging studies for which there are identified learning expectations.
3. All students proceed from high school graduation to a college, postsecondary career-technical school or high-wage job with workplace skill development opportunities.
 - ▶ Ensure that all students proceed from graduation to a college or postsecondary vocational or technical school or a high-wage job.

Citizenship Component

An important component of the A+ Schools Program is the fostering of good citizenship in our district's students. A student demonstrates good citizenship by showing respect for self, law, property and the rights of others. Students have not demonstrated good citizenship if, while in grades nine through twelve, they have:

1. Pled guilty or *nolo contendere* (no contest) to, received a suspended imposition of sentence or suspended execution of sentence for, agreed to a deferred prosecution for, or been convicted or found guilty of a misdemeanor or felony.

2. Unlawfully used or possessed drugs, drug paraphernalia or alcohol on or off school property ~~during the three-year period immediately prior to graduation.~~
3. Had an out-of-school suspension ~~during the three-year period immediately prior to graduation.~~
4. Violated the district's rules governing academic dishonesty (plagiarism, cheating, etc.).

Participation Agreement, Discipline and Appeal

All students wishing to participate in the A+ **Schools Program** must submit a completed A+ Participation Agreement. If the coordinator determines that a student who has submitted a participation agreement has violated the terms of that agreement or district policies or procedures regarding A+ participation, the coordinator will notify the student in writing and may put the student on probation or expel the student from the program. The student or the student's parents/guardians may appeal expulsions from this program, in accordance with written district procedures.

* * * * *

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 11/20/2007

Revised: 01/18/2011;

Cross Refs: IGBD, At-Risk Students

Legal Refs: § 160.545, RSMo.
6 C.S.R. 10-2.190

West Plains R-VII School District, West Plains, Missouri

REFERENCE COPY

FILE: JO
Critical

EXPLANATION: STUDENT RECORDS (K-12 Districts)

MSBA has updated this policy to reflect the changes brought about by the Every Student Succeeds Act (ESSA).

For years federal law has required that districts provide the names, addresses and telephone numbers of secondary students to military recruiters and institutions of higher education, unless parents opted out of the disclosure in writing. The language of the ESSA is slightly different and specifically allows secondary students who are 18 to opt themselves out of the disclosure. MSBA has changed the policy to match the statute.

MSBA has also made some minor clarifying changes to the policy as well.

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	Health Services	X	Counselor		Special Education
	Transportation		Public Info/Communications		Technology

FILE: JO
Critical

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STUDENT RECORDS

(K–12 Districts)

In order to provide students with appropriate instruction and educational services, it is necessary for the district to maintain extensive and sometimes personal information about students and families. These records must be kept confidential in accordance with law, but must also be readily available to district personnel who need the records to effectively serve district students.

The superintendent or designee will provide for the proper administration of student records in accordance with law, ~~will~~ develop appropriate procedures for maintaining student records and ~~will~~ standardize procedures for the collection and transmittal of necessary information about individual students throughout the district. The superintendent and building principals will develop a student records system that includes protocols for releasing student education records. Principals are responsible for maintaining and protecting the student education records in each school. The superintendent or designee will make arrangements so that all district employees are trained annually on the confidentiality of student education records, as applicable for each employee classification.

Definitions

Eligible Student – A student or former student who has reached age 18 or is attending a postsecondary school.

Parent – A biological or adoptive parent of a student, a guardian of a student, or an individual acting as a parent or guardian in the absence of the student's parent or guardian.

Student – Any person who attends or has attended a school in the school district and for whom the district maintains education records.

Health Information

Student health information is a type of student record that is particularly sensitive and protected by numerous state and federal laws. Student health information shall be protected from unauthorized, illegal or inappropriate disclosure by adherence to the principles of confidentiality and privacy. The information shall be protected regardless of whether the information is received orally, in writing or electronically and regardless of the type of record or method of storage.

Parent and Eligible Student Access

All parents may inspect and review their student's education records, seek amendments, consent to disclosures and file complaints regarding the records as allowed by law. These rights transfer from the parent to the student once the student becomes an eligible student; however, under the Missouri

Sunshine Law, parents maintain some rights to inspect student records even after a student turns 18. The district will extend the same access to records to either parent, regardless of divorce, custody or visitation rights, unless the district is provided with evidence that the parent's rights to inspect records have been legally modified.

If a parent or eligible student believes an education record related to the student contains information that is inaccurate, misleading or in violation of the student's privacy, the parent or eligible student may use the appeals procedures created by the superintendent or designee to request that the district amend the record.

The district will annually notify parents and eligible students of their rights in accordance with law.

Directory Information

Directory information is information contained in an education record of a student that generally would not be considered harmful or an invasion of privacy if disclosed without the consent of a parent or eligible student. The district will designate the types of information included in directory information and release this information without first obtaining consent from a parent or eligible student unless a parent or eligible student notifies the district in writing as directed. Parents and eligible students will be notified annually of the information the district has designated as directory information and the process for notifying the district if they do not want the information released.

Even if parents or eligible students notify the district in writing that they do not want directory information disclosed, the district may still disclose the information if required or allowed to do so by law. For example, the district may require students to disclose their names, identifiers or district e-mail addresses in classes in which they are enrolled, or students may be required to wear, publicly display or disclose a student identification card or badge that exhibits information that is designated as directory information.

The school district designates the following items as directory information.

General Directory Information— The following information the district maintains about a personally identifiable student may be disclosed by the district to the school community through, for example, district publications, or to any person without first obtaining written consent from a parent or eligible student:

Student's name; date and place of birth; parents' names; grade level; enrollment status (e.g., full-time or part-time); student identification number; user identification or other unique personal identifier used by the student for the purposes of accessing or communicating in electronic systems as long as that information alone cannot be used to access protected educational records; participation in district-sponsored or district-recognized activities and

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Critical

sports; weight and height of members of athletic teams; **athletic performance data**; dates of attendance; degrees, honors and awards received; artwork or course work displayed by the district; schools or school districts previously attended; and photographs, videotapes, digital images and recorded sound unless such records would be considered harmful or an invasion of privacy.

Limited Directory Information – In addition to general directory information, the following information the district maintains about a personally identifiable student may be disclosed to: ~~school officials with a legitimate educational interest~~; parent groups or booster clubs that are recognized by the Board and are created solely to work with the district, its staff, students and parents and to raise funds for district activities; parents of other students enrolled in the same school as the student whose information is released; students enrolled in the same school as the student whose information is released; governmental entities including, but not limited to, law enforcement, the juvenile office and the Children's Division (CD) of the Department of Social Services:

The student's address, telephone number and e-mail address and the parents' addresses, telephone numbers and e-mail addresses.

Law Enforcement Access

The district may report or disclose education records to law enforcement and juvenile justice authorities if the disclosure concerns law enforcement's or juvenile justice authorities' ability to effectively serve, prior to adjudication, the student whose records are released. The officials and authorities to whom such information is disclosed must comply with applicable restrictions set forth in federal law.

If the district reports a crime committed by a student with a disability as defined in the Individuals with Disabilities Education Act (IDEA), the district will transmit copies of the special education and disciplinary records to the authorities to whom the district reported the crime as allowed by law.

Law enforcement officials also have access to directory information and may obtain access to student education records in emergency situations as allowed by law. Otherwise, law enforcement officials must obtain a subpoena or consent from the parent or eligible student before a student's education records will be disclosed.

Children's Division Access

The district may disclose education records to representatives of the CD when reporting child abuse and neglect in accordance with law. Once the CD obtains custody of a student, CD representatives may also have access to education records in accordance with law. CD representatives may also

have access to directory information and may obtain access to student education records in emergency situations, as allowed by law.

Military and Higher Education Access

The district will disclose the names, addresses and telephone numbers of secondary school students to military recruiters or institutions of higher education as required by law ~~unless the parent or student notifies the district in writing not to disclose the information to those entities.~~ However, if a parent, or a secondary school student who is at least 18, submits a written request, the district will not release the information without first obtaining written consent from the parent or the student. The district will notify parents, and secondary school students who are at least 18, that they may opt out of these disclosures.

* * * * *

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 12/19/2000

Revised: 09/21/2004; 07/19/2005; 04/16/2013;

Cross Refs: BBFA, Board Member Conflict of Interest and Financial Disclosure
EFB, Free and Reduced-Price Food Service
EHB, Technology Usage
EHBC, Privacy Protection
GBCB, Staff Conduct
IGBA, Programs for Students with Disabilities
IGBE, Students in Foster Care
IGDB, Student Publications
IIAC, Instructional Media Centers/School Libraries
IL, Assessment Program
KB, Public Information Program
KBA, Public's Right to Know
KDA, Custodial and Noncustodial Parents
KI, Public Solicitations/Advertising in District Facilities
KKB, Audio and Visual Recording
KNAJ, Relations with Law Enforcement Authorities

REFERENCE COPY

FILE: JO
Critical

Legal Refs: §§ 167.020, .022, .115, .122 - .123, 210.115, .865, 452.375 - .376, 610.010 - .028,
RSMo.
Americans with Disabilities Act, 42 U.S.C. §§ 12101 - 12213
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g
Protection of Pupil Rights Amendment, 20 U.S.C. § 1232h
Individuals with Disabilities Education Act, 20 U.S.C. §§ 1400 - 1417
~~No Child Left Behind Act of 2001~~ **The Elementary and Secondary Education Act of**
1965, 20 U.S.C. §§ ~~6301 - 7941~~ **7908**
The Rehabilitation Act of 1973, Section 504, 29 U.S.C. § 794
34 C.F.R. Part 99
Oregon County R-VI School District v. LeMon, 739 S.W.2d 533 (Mo.Ct.App. 1987)

West Plains R-VII School District, West Plains, Missouri

WEST PLAINS R-VII SCHOOL DISTRICT

and

Opaa! Food Management, Inc.

April 12, 2017

Addendum to July 1, 2014 Agreement

These rates are based upon the district's requested summer school menu.

The price to be paid by District to Company for all breakfast during the 2017 summer school shall be as follows: ... \$1.8188

The price to be paid by District to Company for all lunches during the 2017 summer school shall be as follows: ... \$2.2345

IN WITNESS WHEREOF, the parties have executed this agreement the day and year first above written.

WEST PLAINS R-VII SCHOOL DISTRICT ATTEST

BY _____

TITLE _____

DATE _____

OPAA! FOOD MANAGEMENT, INC.

ATTEST

BY Ray N. Cohen

TITLE Executive Vice President

DATE April 12, 2017

Carlene Mitchell

Executive Assistant

April 12, 2017